

Public Document Pack

Argyll and Bute Council

Comhairle Earra-Ghàidheal Agus Bhòid

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8 March 2023

NOTICE OF MEETING

A meeting of the **HELENSBURGH & LOMOND AREA COMMITTEE** will be held **ON A HYBRID BASIS BY MICROSOFT TEAMS AND IN THE MARRIAGE SUITE IN THE HELENSBURGH AND LOMOND CIVIC CENTRE** on **TUESDAY, 14 MARCH 2023** at **9:30 AM**, which you are requested to attend.

Douglas Hendry
Executive Director

BUSINESS

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST**
3. **MINUTE OF THE MEETING OF THE HELENSBURGH AND LOMOND AREA COMMITTEE, HELD ON 13 DECEMBER 2022** (Pages 3 - 12)
4. **PUBLIC QUESTION TIME**
5. **PUPIL VOICE**
Verbal Presentation by Pupil Representatives from Hermitage Academy
6. **POLICE SCOTLAND UPDATE** (Pages 13 - 16)
Update from Inspector James MacArthur, Police Scotland
7. **AREA PERFORMANCE REPORT - FQ3 2022/23** (Pages 17 - 50)
Report by Executive Director with responsibility for Customer Support Services
8. **ROADS AND INFRASTRUCTURE SERVICES UPDATE** (Pages 51 - 54)
Report by Executive Director with responsibility for Roads and Infrastructure Services
9. **HOUSING SERVICES ACTIVITY UPDATE - STRATEGIC HOUSING INVESTMENT PLAN (SHIP) - ANNUAL UPDATE** (Pages 55 - 66)
Report by Executive Director with responsibility for Development and Economic Growth

- 10. HELENSBURGH, CARDROSS AND DUMBARTON CYCLEPATH UPDATE** (Pages 67 - 76)
Report by Executive Director with Responsibility for Development and Economic Growth
- 11. APPOINTMENT TO GLASGOW AIRPORT CONSULTATIVE COMMITTEE** (Pages 77 - 80)
Report by Executive Director with responsibility for Legal and Regulatory Support
- REPORTS FOR NOTING**
- 12. HELENSBURGH AND LOMOND AREA COMMITTEE WORKPLAN** (Pages 81 - 86)

Helensburgh & Lomond Area Committee

Councillor Math Campbell-Sturgess	Councillor Maurice Corry
Councillor Graham Hardie	Councillor Fiona Howard
Councillor Mark Irvine	Councillor Paul Donald Kennedy
Councillor Ian MacQuire	Councillor Gary Mulvaney (Vice-Chair)
Councillor Iain Paterson	Councillor Gemma Penfold (Chair)

Contact: Julieann Small, Senior Committee Assistant - 01546 604043

**MINUTES of MEETING of HELENSBURGH & LOMOND AREA COMMITTEE held ON A HYBRID BASIS BY MICROSOFT TEAMS AND IN THE MARRIAGE SUITE IN THE HELENSBURGH AND LOMOND CIVIC CENTRE
on TUESDAY, 13 DECEMBER 2022**

Present: Councillor Gemma Penfold (Chair)

Councillor Math Campbell-	Councillor Paul Donald Kennedy
Sturgess	Councillor Ian MacQuire
Councillor Maurice Corry	Councillor Gary Mulvaney
Councillor Graham Hardie	Councillor Iain Paterson
Councillor Fiona Howard	
Councillor Mark Irvine	

Attending: Ross McLaughlin, Head of Commercial Services
Shona Barton, Governance Manager
Stuart Green, Corporate Support Manager
Douglas Whyte, Housing Strategy Team Lead
Colin Young, Senior Transportation Delivery Officer
Stuart Watson, Assistant Network and Standards Manager
Kirsteen Macdonald, Regeneration Project Manager
Alison McGrory, Interim Associate Director, HSCP
Seymour Adams, Vice-Chair, CHARTS

1. APOLOGIES

There were no apologies for absence intimated.

2. DECLARATIONS OF INTEREST

There were no declarations of interest intimated.

3. MINUTE OF THE MEETING OF THE HELENSBURGH AND LOMOND AREA COMMITTEE, HELD ON 20 SEPTEMBER 2022

The Minute of the meeting of the Helensburgh and Lomond Area Committee, held on 20 September 2022 was approved as a correct record.

4. PUBLIC QUESTION TIME

Question from Sarah Davies, Helensburgh Community Council

Sarah Davies enquired about the street lights on Upper Colquhoun Street at the Hill House. She advised the Committee that they were in poor repair with 2 not functioning.

Response from Committee

Councillor Penfold advised that the Committee would seek a response from the appropriate department.

Questions from Angela Anderson, Plastic Free Helensburgh /Time for Change Argyll and Bute

Angela Anderson asked the Committee to ensure that anyone available attends the Climate Literacy Training. She also asked for Clarification on the Council's waste stream management and advised the Committee that Time for Change, Plastic Free Helensburgh and the GRAB Trust are collaborating to show The Oil Machine in the Tower Cinema and asked that as many people come as possible, adding that invitations would be sent to all Councillors.

Response from the Committee

Councillor Penfold advised that the Carbon Literacy Training was great and added that some Councillors have said they would be happy to do it, if course is offered again. She advised that a response would be sought on behalf of Angela regarding the Waste Stream Management.

Questions from Peter Brown, Helensburgh Community Council

Question 1

Section 3.4 of the Waterfront Development Update states that the 2012 approved Masterplan "agreed that the former pool area within the waterfront site would be developed primarily for commercial use". This is incorrect and, as per the diagram from the 2012 Masterplan it can be seen that the footprint of the former pool is in fact primarily to be used for landscaping/playpark/skatepark. Does the Committee agree that the subject of this paper is actually the "grey area" of the Leisure Centre development plan, which is significantly more than the site of the former pool?

Response from Head of Commercial Services

The Head of Commercial Services advised that he had slides as part of Item 14 that also illustrated the retail/commercial area that he would talk to later in Committee. He said it is correct that the Masterplan shows retail area further over to the right of the section of the area next which is not subject of any planning consent and overall does form part of the demolished pool. Mr McLaughlin advised that they are now progressing with a large scale regeneration site which is now largely complete and what cannot be disputed is the fact that the majority of the remainder of the site was part of the old pool and as per later item is the subject of the proposed marketing exercise.

Question 2

Section 3.7 of the Waterfront Development Update states that "to dispel speculation there is no 'done deal' or proposition to build at the site at this stage". The author of this report, the Executive Director with responsibility for Commercial Services, was at a meeting with members of Helensburgh Community Council in August where a 2-storey building with retail frontage extending between Sinclair Street and Colquhoun Street was pictured on the pierhead site. We were shown a plan view of this building, along with 3-dimensional sketch views, and the plan was marked as created by Darton B3 in March 2022. This was clearly a "proposition" for the site that the Council had procured, yet from the Minutes of the Helensburgh & Lomond Area Committee meetings, the Committee had not given direction that this was to be created. Can the Committee answer why that plan was

created, why it has not been made public, and whether that is actually the proposition that Avison Young are to market?

Response from Committee/Head of Commercial Services

Councillor Penfold advised that as far as she knew the plan was created to show what could be done in that area and was not a proposition. The Head of Commercial Services confirmed that the plan which had been presented at the meeting with the Community Council and Councillors was a desk based mock up to show what could be possible on the site. Mr McLaughlin advised that there is no done deal and that the report later on the agenda asks for agreement to take forward the marketing of the site.

Question 3

Section 3.6 of the Waterfront Development Update states that the Full Business Case for the Leisure Centre was "underpinned by forecast future income / capital receipt from commercially developing the remaining plot abutting West Clyde Street". The cost of the leisure centre, which the Council approved is £23M. Within that figure, the Council has agreed to fund £16.3M, with a further £5M coming from the LIBOR grant. The Council has incrementally increased its contribution over the last 6 years, when it had budgeted in 2014 to provide only £11.7M. If the Council has been willing to increase its spend on this site by £4.6M as the project has evolved to a total of £16.3M, it is disingenuous to say that the project is underpinned by an expected £1M contribution from the sale of the area next to West Clyde Street. Does the Committee agree that they could ask the full Council to increase its spend by a further £1M and decouple the leisure centre cost from this site?

Response from Committee

Councillor Penfold advised that she would seek further information and provide a response to Dr Brown by e-mail.

Question 4

Section 3.10 of the Waterfront Development Update, almost as a footnote, says that "Consultants have also been commissioned to update previous reports and consider the wider impacts developing this site would have on the town centre". The crucial report that needs to be updated is the Retail Survey which was last done in 2011, and on which the Masterplan's retail requirements were based. In particular, the 2011 report's proposed additional grocery spend in the town has already been fulfilled by Waitrose/Morrisons and therefore any new store would mean that an existing town centre store would close. Does the Committee agree that marketing for retail purposes can only be considered once a new Retail Survey has been put in front of the Committee?

Response by Head of Commercial Services

The Head of Commercial Services highlighted that the retail study which was released in 2011 pre-dates the adopted 2012 masterplan, therefore the findings on demand were known to officers drawing up the adopted masterplan and also when it was approved by Committee the following year. Mr McLaughlin advised that Waitrose was an out of town site and added that as far as he was aware there is no ceiling demand for retail in the town centre. He advised that "Town Centre First" principles apply and that retail development and a mixed use designation applies to the site. The Head of Commercial Services advised that he would provide fuller response to Dr Brown on the basis that he

had not had prior sight of the question and would take advice from others, but he advised that it would be the intention to update the studies from 2011.

Question 5

The Conclusion of the Waterfront Development Update states that the "site is of strategic importance to the council and to Helensburgh". Yet for such an important site to the community, the only time that community consultation is mentioned is as part of a future planning application. The last time the community was consulted on the "grey area" site by the Council was January 2012, at which they rejected the proposed 2011 Masterplan because 55% did not want a large supermarket on the pierhead. In the 10 years since the community were asked for their views, the local and national commercial landscape has shifted seismically - Waitrose built their supermarket in 2013, there have been hundreds of houses added to Helensburgh, online retail is now 36% of all shopping, and we are at present in a cost of living crisis. The Committee is being asked to agree to market the site without asking the community what they want for this site, and so if Marks and Spencers, or Lidl, or B&M are the highest bidders then they are the people who will have a say in this prime site rather than the residents. Does the Committee agree that this site, the centrepiece of Helensburgh, deserves better than to be sold to the highest bidder, and that instead the community's views should be sought before a marketing brief is prepared?

Response from Head of Commercial Services/Committee

The Head of Commercial Services advised that the grey area is a designated site within the adopted local development plan which has had consultation. Mr McLaughlin advised that the community would be consulted once the marketing exercise has been completed and there is an idea in terms of what the propositions for the site might be. This would give a degree of realism and move things forward.

Councillor Penfold agreed with Mr McLaughlin that they needed to wait and see what interest in the site comes forward as a result of the marketing exercise.

5. POLICE SCOTLAND UPDATE

Consideration was given to a report which provided an update on the ongoing work of Police Scotland. The report included information on staff resourcing; the relaunch of the Youth Volunteer (PSYV) programme; the ongoing work on the 'not at home' part of the 'Respect' programme; the newly established Community Policing Team; the training programme set up in conjunction with the National Park Rangers; the 'Don't be that guy' campaign and the launch of the Dementia Safeguarding Tag.

Decision

The Helensburgh and Lomond Area Committee considered and noted the information provided in the report.

(Reference: Report by Inspector Andrew Barron, Police Scotland, dated December 2022, submitted)

6. CHARTS (ARGYLL AND THE ISLES)

Seymour Adams, Vice Chair of the Cultural Heritage and Arts Assembly for the Argyll and Isles presented the annual review for 2021-22 to the Committee. The presentation provided information on their current achievements; what they have planned in Helensburgh for the next year and the CHARTS infrastructure and the way in which they have used the Council Grant this year. Seymour advised that there is a particular focus on youth engagement and providing opportunities for young people such as gaining a range of qualifications.

Decision

The Helensburgh and Lomond Area Committee noted the contents of the presentation and information provided.

(Reference: Presentation by Seymour Adams, CHARTS)

7. AREA PERFORMANCE REPORT - FQ2 2022/23

The Committee considered the Area Performance Report for Financial Quarter 2 2022/23 (July to September 2022) which illustrated the agreed performance measures.

Decision

The Helensburgh and Lomond Area Committee:-

1. noted and considered the performance and supporting commentary as presented;
2. noted that upon receipt of the Quarterly Performance Report the Area Committee should contact either the Responsible Named Officer or Sonya Thomas with any queries; and
3. noted that work is ongoing and to respond to Sonya Thomas with requests or comments regarding the layout and format of the Performance Report and Scorecard.

(Reference: Report by Executive Director with responsibility for Customer Support Services, dated 20 October, submitted)

8. PERFORMANCE EXCELLENCE PROJECT, COMMUNICATIONS UPDATE

The Corporate Support Manager provided a short presentation on the Performance Excellence project. He outlined the findings of the Council's Best Value Audit which took place in 2020 and highlighted key points from the Best Value Improvement Action Plan. Mr Green advised that as a result of recommendations agreed by Council in September 2021, a new suite of Corporate Outcome Indicators will be reported on annually and that other improvements to the system were underway. He outlined the new hierarchy of performance reporting and confirmed that the Pyramid system previously used for performance reporting will be decommissioned by the end of this financial year.

Decision

The Helensburgh and Lomond Area Committee agreed to note the contents of the presentation and information provided.

(Reference: Presentation by Corporate Support Manager, dated December 2022, submitted)

9. LOCAL HOUSING STRATEGY (LHS) 2022-27 - ANNUAL UPDATE

Members gave consideration to a report which presented the Argyll and Bute Local Housing Strategy (LHS) Annual Report for 2022. It was noted that a further report with area specific information would be provided to the Committee at their meeting in March 2023.

Decision

The Helensburgh and Lomond Area Committee considered and noted the contents of the report.

(Reference: Report by Executive Director with responsibility for Housing, dated 10 October 2022, submitted)

10. ARGYLL AND BUTE HSCP ANNUAL PERFORMANCE REPORT 2021

Consideration was given to the Argyll and Bute Health and Social Care Partnership (HSCP) Annual Performance Report for 2021.

Decision

The Helensburgh and Lomond Area Committee considered the Annual Performance Report for the Health and Social Care Partnership for the year 2021 which was presented to the IJB on 23 November 2022.

(Reference: Report by Head of Strategic Planning, Performance and Technology, Health and Social Care Partnership, dated November 2022, submitted)

11. ROADS AND INFRASTRUCTURE SERVICES UPDATE

The Committee gave consideration to a report proposing a new format for the Roads and Infrastructure Services standing Area Committee reports.

Discussion was had in relation to the value of quarterly reporting on this subject given the implementation of Member Zone system, with it being noted that there will be a meeting of all Area Committee Chair's and Vice-Chairs in the new year to discuss future agenda items.

Decision

The Helensburgh and Lomond Area Committee considered and noted the contents of the report and provided feedback on the proposed new format.

(Reference: Report by Executive Director with responsibility for Roads and Infrastructure Services, dated November 2022, submitted)

12. LUSS TRAFFIC REGULATION ORDER - REPORTERS REPORT

Consideration was given to a report providing an update on the progress of the two Traffic Regulation orders (TROs) relating to Luss Village and the U228 Old A82.

Decision

The Helensburgh and Lomond Area Committee:-

1. noted the Reporters observations;
2. agreed to accept the Reporters modifications to the Order;
3. agreed to refer the Order to Scottish Ministers seeking consent for the prohibition of driving;
4. delegated appropriate authority to the Executive Director with responsibility for Roads and Infrastructure in consultation with the Area Committee Chair to allow the Order to be referred for making following consent from Scottish Ministers to minimise implementation delays; and
5. agreed that the Area Committee writes to the Scottish Ministers highlighting the importance of having the Traffic Regulation Orders implemented in advance of the tourist season.

(Reference: Report by Executive Director with responsibility for Roads and Infrastructure Services, dated November 2022, submitted)

13. HELENSBURGH AND LOMOND ACTIVE TRAVEL PROJECTS UPDATE

The Committee gave consideration to a report updating Members on the Active Travel projects in the Helensburgh and Lomond Area.

Decision

The Helensburgh and Lomond Area Committee

1. noted the update; and
2. welcomed the continued support of external funding partners to supporting the development of key active travel routes in Helensburgh and Lomond.

(Reference: Report by Executive Director with responsibility for Development and Economic Growth, dated 9 November 2022, submitted)

14. HELENSBURGH WATERFRONT DEVELOPMENT UPDATE

The Committee considered a report providing a project update outlining the current position and seeking the support of the Helensburgh & Lomond Area Committee to commence the initial marketing of the former pool site to determine the real market demand for the location.

Decision

The Helensburgh and Lomond Area Committee:

1. noted the successful delivery of the new Helensburgh Leisure Centre, car parking, public realm and landscaping as it nears completion along with improvements to the pier;
2. noted that the skatepark equipment will be reinstated as part of the current works and that further discussions will be undertaken with the group regarding incorporating the skatepark into the next phase of the development;
3. noted the adopted planning policy position that permits a range of uses including leisure, retail, open space or other commercial uses and that any proposal will be subject to a separate planning application and community consultation;
4. noted the challenges around construction costs and the importance of financial sustainability in terms of future use and Business Case associated with Helensburgh Leisure Centre; and
5. agreed to marketing the site of the former pool for all expressions of interest with outcomes to be brought to a future meeting of the Area Committee.

(Reference: Report by Executive Director with responsibility for Commercial Services, dated 28 November 2022, submitted)

15. CHARITABLE TRUSTS, BEQUESTS AND TRUST FUNDS

Consideration was given to a report providing information on proposals relating to the ongoing management and proposed distribution arrangements for Charitable Trusts, Bequests and Trust Funds for which the Helensburgh and Lomond Area Committee are Trustees.

Decision

The Helensburgh and Lomond Area Committee:-

1. noted the financial position of the Charitable Trusts, Bequests and Trust Funds as of August 2022;
2. agreed that the 'John Logie Baird Prize Fund' prize be limited to £30;
3. agreed all other charities and trust funds are awarded on the basis outlined in paragraph 5.5 and defined within appendix 1; and
4. noted that officers are in ongoing dialogue with representatives from the Lord Advocates office to establish appropriate methods of distributing funds from the Clydesdale Air Raid Distress Fund.

(Reference: Report by Executive Director with responsibility for Legal and Regulatory Support, dated November 2022, submitted)

16. HELENSBURGH AND LOMOND AREA COMMITTEE WORKPLAN

The Helensburgh and Lomond Area Committee Workplan was before members for information.

Decision

The Helensburgh and Lomond Area Committee noted the contents of the Workplan.

(Reference: Helensburgh and Lomond Area Committee Workplan dated 13 December 2022)

The Committee resolved in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the press and public for the following item of business on the grounds that it was likely to involve the disclosure of exempt information as defined in Paragraph 6 of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973.

17. HELENSBURGH, CARDROSS AND DUMBARTON CYCLEPATH UPDATE

The Committee gave consideration to a report updating Members on the progress made since the previous report to the Committee on 20 September 2022, in relation to the delivery of a dedicated, high quality walking and cycle route linking Helensburgh, Cardross and Dumbarton.

Decision

The Helensburgh and Lomond Area Committee:-

1. welcomed the agreement with WSP that their work package will be completed no later than 31 March 2023; and
2. noted that some elements of work will require to be completed separately during summer 2023 to finalise the full package required for construction.

(Reference: Report by Executive Director with responsibility for Development and Economic Growth, dated 9 November 2022, submitted)

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Local Policing – Helensburgh and Lomond

Officers locally are now back in the routine of attending all Community Council's within the area and this has been welcomed across the areas. It continues to be a priority for local officers to engage with communities and having close connections with the community council's forms part of this.

Our Youth Engagement Officer is invested in the 'Not at Home' protocol as detailed below. He regularly visits the children's houses in the area and again close connections with these houses and the staff is hugely beneficial.

The local Community Policing Team are continuing the work they have been involved over the last few months and are delivering on tackling violence, drugs and anti-social behaviour within the area.

The local response team officers now have 'portfolios' of work and across the five shifts they will in addition to the core response policing role look at delivering a service to the community based around the following areas of work:

Public Confidence

Harm reduction

Wellbeing

Equality, Diversity and Inclusion

Innovation

Don't be that guy campaign

Police Scotland launched the second phase of the Don't Be That Guy sexual crime prevention campaign on Monday, 17 October.

Last year's award-winning campaign challenged men's attitudes and inappropriate behaviour towards women and highlighted the problem of male sexual entitlement.

This year's campaign will urge men to be part of the solution, by promoting that having a quiet word with a friend at the right time could stop sexual offending before it starts.

Our message on social media we will be: #DontBeThatGuy who stands by and says nothing.

A new campaign video has been published on the intranet, That Guy YouTube and social media channels and supporting content is available to read and share at www.that-guy.co.uk

Not At Home Protocol

Argyll and West Dunbartonshire Police Division has been working with key partners in the local authority to develop the Not At Home Protocol which launched locally on the 9th January 2023.

Police Scotland and Partners recognise the importance of their roles as 'Corporate Parents' and are committed to ensuring the wellbeing and support of care experienced young people. We also

recognise that care experienced young people should be listened to and supported to prevent them being unnecessarily criminalised and from being exposed to risk and harm. Some children may be 'not at home' for a short period of time before returning. Sometimes children stay out longer than agreed, either on purpose or accidentally, and may be testing boundaries. This kind of boundary testing is well within the range of normal teenage behaviour and is not necessarily considered a risk. Police Scotland receive a number of calls relating to missing persons, often relating to care experienced young people who have not returned home, however their whereabouts are known by their care provider and they are believed to be safe and well.

The Not At Home Protocol has the following aims:

- To meet the needs of our care experienced children and young persons
- To ensure a proportionate and risk assessed response to missing episodes
- To reduce the likelihood of escalation of behaviour with unnecessary police contact

Where there are good grounds to believe that a child's absence is careless or deliberate, and there is no apparent risk to the child and/or public it is permissible to have a single agency response and there is no need for the police to be contacted. If that risk becomes intolerable to the carer, consideration should be given to reporting the child missing to Police Scotland, generating a multi agency response.

Local Authorities, care providers and Police all play a vital role in the prevention, response, support and protection of children when they are missing. It is recognised that looked after children who go missing from care homes are particularly vulnerable as they can be targeted and may lack direct support or supervision from close family members.

Distress Brief Intervention

Distress Brief Intervention (DBI) is an innovative way of supporting people in distress. The DBI approach emerged from the Scottish Government's work on Suicide Prevention and Mental Health strategies. The aim of the DBI programme is to provide a framework for improved inter agency working, collaboration and co-operation across a wide range of care settings, interventions and community supports, working towards the shared goal of providing a compassionate and effective response to people in distress. This makes it more likely that individuals in distress will engage with and stay connected to services or support that may benefit them over time. Most importantly, DBI provides the opportunity to do the right thing and help people get access to early and effective support at a time when they need it most. Early and effective interventions by trained professionals go such a long way to improving a person's quality of life and those of their families, friends and the wider community.

DBI affords police officers a further tactical option (not previously available) to consider when dealing with people presenting in distress. It will not replace / duplicate any current arrangements for anyone who requires further medical treatment and will complement existing local arrangements such as contact with the Emergency Crisis Mental Health Team. Within Argyll and Bute, referrals for Distress Brief Intervention can be sent to Support In Mind Scotland who provide follow up with the person in distress within 24 hours of the referral. Support in Mind Scotland are then able to offer up to 14 days of time limited support to the individual and can link in with the GP for localised/further support.

There are now over 50 police officers trained to make DBI referrals including officers on our islands including Mull, Tiree, Islay and Rothesay ensuring this support is available regardless of where in Argyll and Bute you live.

Rural Watch Scotland

Scotland is renowned for its great natural beauty and the rural communities of Scotland are safe places in which to live, work and visit. However, the nature of the environment and way of life means there are some crime prevention tips particularly relevant to rural life. Police Scotland would like to encourage people within Argyll and Bute to get involved with Rural Watch Scotland and to sign up and receive FREE alerts.

'Rural Watch Scotland' is an extension of the Neighbourhood Watch Scotland movement and a product of the Scottish Partnership Against Rural Crime (SPARC) aimed specifically at the rural community of Scotland and aims to bring all the benefits of Neighbourhood Watch to your community irrespective of its location, size or demographics. The objectives of Rural Watch Scotland mirror that of Neighbourhood Watch, namely to:

- Reduce crime and the fear of crime by providing the right information, to the right people, at the right time
- Encourage people to think about safety and security for themselves, their neighbours and their community
- Improve community cohesion and well-being by supporting communities to develop 'their watch, their way'
- Work in partnership with national and local service providers to develop more resilient communities that are better prepared against threats, intentional or unintentional, such as crime or extreme weather

By joining Rural Watch Scotland you can receive alerts and advice by phone, text or email. By keeping you informed about crime and other threats in your area, we help prevent crime, keep your community and its residents safe, and your response to these alerts can help us catch criminals or be better prepared to deal with other threats to your community. To join Rural Watch Scotland simply

click the green JOIN button at the top of the internet page found here
<https://www.ruralwatchscotland.co.uk/#SignUp>

ARGYLL AND BUTE COUNCIL**HELENSBURGH AND
LOMOND AREA COMMITTEE****CUSTOMER SUPPORT SERVICES****14 MARCH 2023**

AREA PERFORMANCE REPORT – FQ3 2022/23

1 Background

1.1 This paper presents the Area Performance Report for Financial Quarter 3 2022/23 (October to December 2022) and illustrates the agreed performance measures.

1.2 The features of the Performance Report are as follows:-

- Indicators are grouped by Corporate Outcome.
- The data table for each indicator is coded to identify the level of reporting.
 - Area level measures are blue
 - Council level measures are grey
 - COI measures are white
- Each indicator details the
 - Target, Actual and Performance status (Green / Red / No Target) for the current and three previous financial quarters.
 - Commentary for the current financial quarter only.
 - Narrative explaining the performance trend e.g. This indicator is above Target and performance has improved since the last reporting period.
 - Where appropriate a Performance Trend Line has been added.
 - The name of the responsible officer.
 - Where possible performance is presented at both Area and Council level.

It should be noted that Pyramid remains live and all measures can be navigated as usual through the front screen. If support to navigate Pyramid is required please email pyramid@argyll-bute.gov.uk

1.3 The commentary for each indicator helps 'Tell Our Story' and enables Elected Members to put the performance data into perspective and understand if an issue is local in nature or should be escalated up to a Strategic Committee.

1.4 To improve the response to performance queries, it is requested that either the Responsible Named Officer or Sonya Thomas are contacted once the Quarterly Performance Report is received with any queries. This should enable some queries being resolved or clarified prior to the Area Committee meeting, and therefore being carried forward as Actions at a subsequent meeting.

2 Recommendations

- 2.1 It is recommended that the Area Committee –
- a) Notes and considers the performance and supporting commentary as presented.
 - b) Upon receipt of the Quarterly Performance Report the Area Committee contact either the Responsible Named Officer or Sonya Thomas with any queries.
 - c) Note that work is ongoing and to respond to Sonya Thomas with requests or comments regarding the layout and format of the Performance Report and Scorecard.

3.0 IMPLICATIONS

3.1 Policy: None

3.2 Financial: None

3.3 Legal: None

3.4 HR: None

3.5 Fairer Scotland Duty: No impact assessment required for this report.

3.5.1 Equalities: None. If requested the Area Committee Performance Report can be supplied in a different format.

3.5.2 Socio-economic Duty: None

3.5.3 Islands: None

3.6 Climate Change: None

3.7 Risk: None

3.8 Customer Service: None

Kirsty Flanagan, Executive Director with responsibility for Customer Support Services

**Jane Fowler
Head of Customer Support Services
8 February 2023**

For further information, please contact:
Sonya Thomas
Organisation Development Officer - Performance and Improvement
Customer Support Services
01546 604454

Appendix 1: FQ3 2022/23 H&L Performance Report

Performance Reporting

- Performance Reporting 1
- All Areas 4
 - Corporate Outcome No.1 – People live active, healthier and independent lives 5
 - COI – Maximise distribution of Scottish Welfare Fund 5
 - Corporate Outcome No.1 – People live active, healthier and independent lives 6
 - COI – Percentage of clients satisfied that they are better able to deal with their financial problems following our support and intervention 6
 - Corporate Outcome No.2 – People live in safer and stronger communities 7
 - Number of parking penalty notices issued – Helensburgh and Lomond 7
 - Number of parking penalty notices issued – Argyll and Bute 7
 - Corporate Outcome No.2 – People live in safer and stronger communities 8
 - Car parking income to date – Helensburgh and Lomond 8
 - Car parking income to date – Argyll and Bute 9
 - Corporate Outcome No.2 – People live in safer and stronger communities 10
 - Dog fouling – total number of complaints – Helensburgh and Lomond 10
 - Dog fouling – total number of complaints – Argyll and Bute 10
 - Corporate Outcome No.3 – Children and young people have the best possible start 11
 - COI – Increase the percentage of our care experienced young people that have the recommended additional tracking and monitoring plans in place 11
 - Corporate Outcome No.3 – Children and young people have the best possible start 12
 - COI – Provide quality meals with cost margins to all pupils 12
 - Corporate Outcome No.4 – Education, skills and training maximises opportunities for all 13
 - Maximise the percentage of 16-19 years olds participating in education, training or employment – Helensburgh and Lomond 13
 - Maintain the percentage of 16-19 years olds in Argyll and Bute participating in education, training or employment services – Argyll and Bute 13
 - Corporate Outcome No.5 – Our economy is diverse and thriving 14

Number of affordable social sector new builds completed per annum – Helensburgh and Lomond 14

Number of affordable social sector new builds completed per annum – Argyll and Bute 14

Corporate Outcome No.5 – Our economy is diverse and thriving 16

Percentage of pre-planning application enquiries processed within 20 working days – Helensburgh and Lomond 16

Percentage of pre-planning application enquiries processed within 20 working days – Argyll and Bute 16

Corporate Outcome No.5 – Our economy is diverse and thriving 17

Householder planning applications – average number of weeks to determine – Helensburgh and Lomond 17

Householder planning applications – average number of weeks to determine – Argyll and Bute 17

Corporate Outcome No.5 – Our economy is diverse and thriving 19

COI – The number of new homeless applicants who required temporary accommodation this period 19

Corporate Outcome No.5 – Our economy is diverse and thriving 20

COI – Maintain the percentage of local suppliers that benefit from the awards of contracts via the procurement portal 20

Corporate Outcome No.5 – Our economy is diverse and thriving 21

COI – Increase the number of community benefits that are delivered through contracts we award locally 21

Corporate Outcome No.6 – We have infrastructure that supports sustainable growth 22

Street lighting – percentage of faults repaired within 10 days – Helensburgh and Lomond 22

The percentage of street lighting faults are completed within 10 working days – Argyll and Bute 23

Corporate Outcome No.6 – We have infrastructure that supports sustainable growth 24

Total number of complaints regarding waste collection – Helensburgh and Lomond 24

Total number of complaints regarding waste collection – Argyll and Bute 24

Corporate Outcome No.6 – We have infrastructure that supports sustainable growth 25

COI – Percentage of waste recycled, composted and recovered 25

Shanks – Percentage of waste recycled, composted and recovered 25

Islands – Percentage of waste recycled, composted and recovered 26

H&L – Percentage of waste recycled, composted and recovered 27

Corporate Outcome No.6 – We have infrastructure that supports sustainable growth28

 COI – The number of tonnes of waste sent to landfill.....28

Corporate Outcome No.6 – We have infrastructure that supports sustainable growth29

 LEAMS (Local Environment Audit and Management System) – Helensburgh and Lomond29

 LEAMS (Local Environment Audit and Management System) – Argyll and Bute29

Making It Happen.....30

 Teacher sickness absence – Helensburgh and Lomond.....30

 Teacher sickness absence – Argyll and Bute30

Making It Happen.....31

 LGE staff (non-teacher) sickness absence – Helensburgh and Lomond.....31

 LGE staff (non-teacher) sickness absence – Argyll and Bute.....31

Making It Happen.....32

 COI – Increase the percentage of all self-service automated contacts.....32

All Areas

FQ3 2022/23 Overall Performance Summary

The information presented is a summary of the measures that are available on Pyramid.

Unless stated otherwise, performance is presented at both Area and Council-wide levels.

The measures show the performance against target for the current and previous three reporting periods with an explanation of performance trend.

The data table for each indicator is colour coded to identify the level of reporting:

- Area level measures are blue.
- Council level measures are grey.
- Corporate Outcome Indicators (COIs) are white.

Where the measure is appropriate a Performance Trend Line has been added to illustrate performance over the reporting period.

Corporate Outcome No.1 – People live active, healthier and independent lives

COI – Maximise distribution of Scottish Welfare Fund

This indicator is a Corporate Outcome Indicator that is reported quarterly. The performance presented is Council-wide only.

Reporting Period	Target	Actual	Status
FQ4 2021/22	95.3%	120.7%	Green
FQ1 2022/23	95.3%	87.5%	Red
FQ2 2022/23	95.3%	115.1%	Green
FQ3 2022/23	95.3%	129.2%	Green

The Performance has exceeded target and actual has increased since the last reporting period.

FQ3 Comment

The Council is maximising the distribution of this fund to support vulnerable people on low incomes tackle the cost of living challenges. As at 31 December spend on the fund is £444,000 and is projected to increase to £624,000 by the end of March 2023. This is well above the annual budget of £458,338. The Scottish Government has distributed more grant funding to Councils nationally to support them with the overspend and there is specific grant funding in earmarked reserves to cover the overspend this year. Therefore there is no issue with the position in terms of overall available finance the importance is ensuring as many households are support as possible during challenging times.

Responsible person: Fergus Walker

Corporate Outcome No.1 – People live active, healthier and independent lives

COI – Percentage of clients satisfied that they are better able to deal with their financial problems following our support and intervention

This indicator is a Corporate Outcome Indicator that is reported quarterly. The performance presented is Council-wide only.

Reporting Period	Target	Actual	Status
FQ4 2021/22	100%	100%	Green
FQ1 2022/23	100%	100%	Green
FQ2 2022/23	100%	100%	Green
FQ3 2022/23	100%	100%	Green

This indicator for FQ3 has met the target with no change in performance since the last reporting period.

FQ3 Comment

All of the clients provided with a Personal Debt Recovery Action Plan were satisfied. Out of 11 surveys issued 11 were returned showing 100% of clients satisfied. 4 of the 11 survey returns had comments showing their appreciation of the service and how it had helped them.

Responsible person: Lee Roberts

Corporate Outcome No.2 – People live in safer and stronger communities

Number of parking penalty notices issued – Helensburgh and Lomond

Reporting Period	Target	Actual	Status	Performance trend over the period
FQ4 2021/22	No target	760	No target	
FQ1 2022/23	No target	1,411	No target	
FQ2 2022/23	No target	1,303	No target	
FQ3 2022/23	No target	779	No target	

The indicator for FQ3 shows the number of parking penalty notices has decreased significantly since the last reporting period.

FQ3 Comment

Helensburgh Pier car park has no restrictions at this time. Free parking at Christmas time extended from two weeks to 16 days.
Responsible person: Hugh O'Neill

Number of parking penalty notices issued – Argyll and Bute

Reporting Period	Target	Actual	Status	Performance trend over the period
FQ4 2021/22	No target	1,188	No target	
FQ1 2022/23	No target	2,043	No target	
FQ2 2022/23	No target	2,124	No target	
FQ3 2022/23	No target	1,343	No target	

This indicator for FQ3 shows the number of parking penalty notices has decreased since the last reporting period.

FQ3 Comment

Free parking before Christmas extended to 16 days, Pier Car Park in Helensburgh unenforceable at present and various lining issues throughout Argyll and Bute.
Responsible person: Hugh O'Neill

Corporate Outcome No.2 – People live in safer and stronger communities

Car parking income to date – Helensburgh and Lomond

Performance is presented cumulatively for both Area and Council-wide levels. For individual car parks, the income is presented on a quarterly basis.

Reporting Period 2022/23	Target (Cumulative)	Actual (Cumulative)	Status
FQ4 2021/22	£181,503	£239,840	Green
FQ1 2022/23	£42,168	£60,908	Green
FQ2 2022/23	£105,214	£152,149	Green
FQ3 2022/23	£136,755	£194,664	Green

This indicator for FQ3 shows the cumulative amount of income collected has significantly exceeded the cumulative target. There is no Performance Trend Line as this data is cumulative.

FQ3 Comment

To the end of FQ3, the area income is showing an additional £57,909 income over anticipated. This is largely due to the continuing popularity of Luss and Arrochar.

Responsible person: Hugh O’Neill

Actual quarterly income collected in Helensburgh and Lomond during FQ2 and FQ3.

Car Park Location	FQ2 Actual	FQ3 Actual
Arrochar	£22,215	£8,045
Luss, Lomond	£56,755	£33,294
Sinclair Street, Helensburgh	£736	£496
Maitland Street, Helensburgh	£0	£16
Pier, Helensburgh	£10,979	£526
H&L	£556	£139

Car parking income to date – Argyll and Bute

Performance is presented cumulatively for both Area and Council-wide levels.

Reporting Period	Target (Cumulative)	Actual (Cumulative)	Status
FQ4 2021/22	£807,078	£801,606	Red
FQ1 2022/23	£250,661	£165,678	Red
FQ2 2022/23	£625,430	£491,453	Red
FQ3 2022/23	£812,919	£709,585	Red

This indicator for FQ3 shows the cumulative amount of income collected is significantly lower than the cumulative target. There is no Performance Trend Line as this data is cumulative.

FQ3 Comment

Improved income in both MAKI and H&L areas but overall there is an under-recovery in income of £103,334. It is difficult to ascertain the exact reasons for under-recovery in parking income however it can be affected by such things as events, weather, commuting and a delay in processing of cash or credit/debit card payments can also be a factor. The impact of the waiving of charges for events in car parks, waiving charges in off-street car parks during winter festivals will likely have affected outturn.

Responsible person: Hugh O'Neill

Corporate Outcome No.2 – People live in safer and stronger communities

Dog fouling – total number of complaints – Helensburgh and Lomond

Reporting Period	Target	Actual	Status	Performance trend over the period
FQ4 2021/22	No target	18	No target	
FQ1 2022/23	No target	13	No target	
FQ2 2022/23	No target	7	No target	
FQ3 2022/23	No target	7	No target	

This indicator for FQ3 shows the number of dog fouling complaints has remained the same since the last reporting period.

FQ3 Comment

The number of dog fouling complaints for the Helensburgh and Lomond area has remained the same this quarter.

Responsible person: Tom Murphy

Dog fouling – total number of complaints – Argyll and Bute

Reporting Period	Target	Actual	Status	Performance trend over the period
FQ4 2021/22	No target	81	No target	
FQ1 2022/23	No target	61	No target	
FQ2 2022/23	No target	45	No target	
FQ3 2022/23	No target	47	No target	

This indicator for FQ3 shows the number of dog fouling complaints has increased slightly since the last reporting period.

FQ3 Comment

There were a total of 47 dog fouling complaints received this quarter, although this is down slightly on last quarter, the Warden service will continue monitoring, patrolling and educating on the issues of dog fouling in an attempt to reduce the number of complaints further, however it is difficult to catch a person committing an offence as the majority of the complainants wish to remain anonymous.

Responsible person: Tom Murphy

Corporate Outcome No.3 – Children and young people have the best possible start

COI – Increase the percentage of our care experienced young people that have the recommended additional tracking and monitoring plans in place

This indicator is a Corporate Outcome Indicator that is reported quarterly. The performance presented is Council-wide only.

Reporting Period	Target	Actual	Status
FQ4 2021/22	100%	100%	Green
FQ1 2022/23	100%	100%	Green
FQ2 2022/23	100%	100%	Green
FQ3 2022/23	100%	100%	Green

This indicator for FQ3 is on track with no change in performance since the last reporting period.

FQ3 Comment

There is individual tracking and monitoring in place on SEEMIS in schools for care experienced children and young people. In addition to this, the Principal Teacher for care experienced children and young people monitors the information in SEEMIS and has subsequent conversations with staff in schools to ensure care experienced children and young people are receiving all the support they need to achieve and that the staff in school have the right strategies in place to help the child remain engaged with their education attainment and achievement. Often the care experienced health and wellbeing officers are used to provide extra support for the child and the family.

Responsible person: Louise Lawson

Corporate Outcome No.3 – Children and young people have the best possible start

COI – Provide quality meals with cost margins to all pupils

This indicator is a Corporate Outcome Indicator that is reported quarterly. The performance presented is Council-wide only.

Reporting Period	Target	Actual	Status	Performance trend over the period
FQ4 2021/22	5.00%	-4.00%	Green	
FQ1 2022/23	5.00%	3.77%	Green	
FQ2 2022/23	5.00%	0.98%	Green	
FQ3 2022/23	5.00%	6.09%	Red	

This indicator for FQ3 is above target and performance has decreased since the last reporting period.

FQ3 Comment

Total Percentage variance for Argyll and Bute 6.09%. This is slightly over the target variance of 5%. We will continue to monitor any locations continuing to have food cost percentages over this target.

Responsible person: Jayne Jones

Corporate Outcome No.4 – Education, skills and training maximises opportunities for all

Maximise the percentage of 16-19 years olds participating in education, training or employment – Helensburgh and Lomond

Reporting Period	Target	Actual	Status	Performance trend over the period
FQ4 2021/22	94.00%	92.79%	Red	
FQ1 2022/23	94.00%	92.88%	Red	
FQ2 2022/23	94.00%	95.48%	Green	
FQ3 2022/23	94.00%	93.76%	Red	

This indicator for FQ3 is below target and performance has decreased since the last reporting period.

FQ3 Comment

As of 09/12/2022, the participation figure for H&L was 93.76%. This is 0.14% below the Argyll and Bute participation figure for 2021/22 which was 93.90%.

Responsible person: Simon Easton

Maintain the percentage of 16-19 years olds in Argyll and Bute participating in education, training or employment services – Argyll and Bute

Reporting Period	Target	Actual	Status	Performance trend over the period
FQ4 2021/22	94.00%	93.80%	Red	
FQ1 2022/23	94.00%	94.00%	Green	
FQ2 2022/23	94.00%	93.90%	Red	
FQ3 2022/23	94.00%	93.90%	Red	

This indicator for FQ3 is slightly below target.

FQ3 Comment

The Annual Participation Measure for 2021/22 was released on 31st August 2022. In Argyll and Bute 93.90% of young people aged 16-19 were participating (in work, training or education). This figure is 0.4% above the national average, (which is 93.5%). In total 3.8% of 16-19 year olds were not participating, which is 0.2% below the national average, and 2.3% were unconfirmed, which is 1.3% below the national average.

As of 9 December 2022, the most up to date participation figure for Argyll and Bute stood at 93.92%.

Responsible person: Simon Easton

Corporate Outcome No.5 – Our economy is diverse and thriving

Number of affordable social sector new builds completed per annum – Helensburgh and Lomond

Reporting Period	Target	Actual	Status
FQ4 2021/22	0	0	Green
FQ1 2022/23	0	0	Green
FQ2 2022/23	0	0	Green
FQ3 2022/23	0	0	Green

This indicator for FQ3 shows the number of completions has remained the same since the last reporting period.

FQ3 Comment

No units were scheduled for completion in FQ3.

Responsible person: Allan Brandie

Number of affordable social sector new builds completed per annum – Argyll and Bute

Reporting Period	Target	Actual	Status	Performance trend over the period
FQ4 2021/22	45	45	Green	
FQ1 2022/23	36	36	Green	
FQ2 2022/23	48	48	Green	
FQ3 2022/23	37	37	Green	

This indicator for FQ3 has met the target for the reporting period.

FQ3 Comment

37 units were completed in FQ3.

Responsible person: Alan Brandie

Bute and Cowal – no units were completed.

Helensburgh and Lomond – no units were completed.

Mid Argyll, Kintyre and Islay – Argyll Community Housing Association Development at Millknowe: 1 wheelchair accessible (1 x 2 Bed Ground Floor Wheelchair Flat)

Oban, Lorn and The Isles – Link Group Development at Dunbeg: 34 General Needs (2 x 1 Bed 2 Person Flat, 2 x 2 Bed 4 Person Flat, 20 x 2 Bed 4 Person House, 7 x 3 Bed 6 Person House, 3 x 4 Bed 7 person House), 1 Amenity (1 x 1 bed 2 Person Amenity Flat), 1 wheelchair accessible (1 x 1 Bed 2 Person Wheelchair Flat)

Corporate Outcome No.5 – Our economy is diverse and thriving

Percentage of pre-planning application enquiries processed within 20 working days – Helensburgh and Lomond

Reporting Period	Target	Actual	Status	Performance trend over the period
FQ4 2021/22	75.0%	41.4%	Red	
FQ1 2022/23	75.0%	45.5%	Red	
FQ2 2022/23	75.0%	36.8%	Red	
FQ3 2022/23	75.0%	45.5%	Red	

This indicator for FQ3 is below target however performance has improved since the last reporting period.

FQ3 Comment

The team processed 45.5% of pre-applications enquiries within 20 working days against a target of 75%. That said, resource was diverted to an extremely high number (64) of Telecommunication Notifications [TELNOT] requiring processing by this team. As this application type is not reportable in Scottish Government performance statistics, it is not recorded in Pyramid despite being an ad hoc resource intensive activity.

Responsible person: Peter Bain

Percentage of pre-planning application enquiries processed within 20 working days – Argyll and Bute

Reporting Period	Target	Actual	Status	Performance trend over the period
FQ4 2021/22	75.0%	56.3%	Red	
FQ1 2022/23	75.0%	60.5%	Red	
FQ2 2022/23	75.0%	64.7%	Red	
FQ3 2022/23	75.0%	52.5%	Red	

This indicator for FQ3 is below target however performance has decreased since the last reporting period.

FQ3 Comment

With 52.5% of pre-applications being processed within the target of 20 working days, it is accepted that the performance of handling of pre apps is currently below expected standards it should however be recognised that the service is currently operating with reduced resource and high volume of statutory case work. Pre applications are non-statutory case work items and therefore afforded a lower priority in relation to statutory casework and is reflected in reduced standard of performance at this time.

Responsible person: Peter Bain

Corporate Outcome No.5 – Our economy is diverse and thriving

Householder planning applications – average number of weeks to determine – Helensburgh and Lomond

Reporting Period	Target	Actual	Status	Performance trend over the period
FQ4 2021/22	8.0 weeks	17.1 weeks	Red	
FQ1 2022/23	8.0 weeks	9.8 weeks	Red	
FQ2 2022/23	8.0 weeks	14.8 weeks	Red	
FQ3 2022/23	8.0 weeks	12.7 weeks	Red	

This indicator for FQ3 has not met the target however performance has improved since the last reporting period.

FQ3 Comment

This measure only relates to planning applications received for alterations to existing premises.

A disappointing average turnaround time of 12.7 weeks was posted by this team in FQ3, though it is an improvement on the previous FQ (14.8 weeks). Three applications took around six months to determine. That said, resource was diverted to an extremely high number (64) of Telecommunication Notifications [TELNOT] requiring processing by this team – these were applications which required to be responded to within a 28 day period and took priority and was resource intensive. As this application type is not reportable in Scottish Government performance statistics, it is not recorded in Pyramid despite being a drain on resource. Responsible person: Peter Bain

Householder planning applications – average number of weeks to determine – Argyll and Bute

Reporting Period	Target	Actual	Status	Performance trend over the period
FQ4 2021/22	8.0 weeks	13.8 weeks	Red	
FQ1 2022/23	8.0 weeks	12.4 weeks	Red	
FQ2 2022/23	8.0 weeks	13.1 weeks	Red	
FQ3 2022/23	8.0 weeks	12.0 weeks	Red	

This indicator for FQ3 has not met the target however performance has improved since the last reporting period.

FQ3 Comment

This measure only relates to planning applications received for alterations to existing premises.

Although a reduction of 1 week in average turnaround time was achieved on the last FQ, the headline performance figure of 12 weeks remains 50% above target. Much of this is attributable to the MAKI team where the Development Manager continues to perform the role of Area Team Leader in addition to his own duties, as has been the case for well over a year now. Whilst Officers may be processing householder applications timeously they are being held up awaiting managerial scrutiny and sign off.

Responsible person: Peter Bain

Benchmarking

The year-end statistics from The Scottish Government were published on 31st August. FY21/22 benchmarking figures have now been updated and FY22/23 have been forward projected in the usual way. Readers should note that our own Pyramid data in Development Management measures is "unadjusted", whereas that of the benchmarks (represented by the blue and green columns on the graph) is adjusted for "clock-stopping". Clock-stopping is where The Scottish Government allow for the removal of specific time periods for identified applications where delays were out with the control of the Local Planning Authority.

Corporate Outcome No.5 – Our economy is diverse and thriving

COI – The number of new homeless applicants who required temporary accommodation this period

This indicator is a Corporate Outcome Indicator that is reported quarterly. The performance presented is Council-wide only.

Reporting Period	Target	Actual	Status	Performance trend over the period
FQ4 2021/22	No target	37	No target	
FQ1 2022/23	No target	32	No target	
FQ2 2022/23	No target	28	No target	
FQ3 2022/23	No target	41	No target	

This indicator for FQ3 shows the number of applicants has increased since the last reporting period.

FQ3 Comment

During FQ3, the housing service provided temporary accommodation for 41 new homeless households.

Responsible Person: Morven Macintyre

Bute and Cowal – 15

Helensburgh and Lomond – 7

Oban, Lorn and the Isles – 15

Mid Argyll, Kintyre and Islay – 4

Corporate Outcome No.5 – Our economy is diverse and thriving

COI – Maintain the percentage of local suppliers that benefit from the awards of contracts via the procurement portal

This indicator is a Corporate Outcome Indicator that is reported quarterly. The performance presented is Council-wide only.

Reporting Period	Target	Actual	Status	Performance trend over the period
FQ4 2021/22	20.0%	13.5%	Red	
FQ1 2022/23	20.0%	13.2%	Red	
FQ2 2022/23	20.0%	22.2%	Green	
FQ3 2022/23	20.0%	19.4%	Red	

This indicator for FQ3 is below target and performance has decreased since the last reporting period.

FQ3 Comment

19.4% - of the 11 bids made by local contractors, 7 were awarded the contract with a total value of over £139k. A summary of all contracts awarded in FQ3 is available on Pyramid. The Procurement, Commercial and Contract Management Team continue to support local suppliers by providing useful information on the Council’s website i.e. pre-recorded webinars on how to bid for Council contracts, hints and tips for tendering as well as our contract plan, details of upcoming supplier development events and our category officer’s contact details all of which enable local suppliers to be able to bid for our contracts.

Responsible person: Anne MacColl-Smith

Corporate Outcome No.5 – Our economy is diverse and thriving

COI – Increase the number of community benefits that are delivered through contracts we award locally

This indicator is a Corporate Outcome Indicator that is reported quarterly. The performance presented is Council-wide only.

Reporting Period	Target	Actual	Status
FQ4 2021/22	No target	40	No target
FQ1 2022/23	No target	-	No target
FQ2 2022/23	No target	30	No target
FQ3 2022/23	No target	-	No target

This indicator for FQ2 shows the number of community benefits since the last reporting period.

FQ2 Comment

This indicator is reported in FQ2 and FQ4.

The team has been working closely with their suppliers to deliver additional social, economic and environmental value and achieved 30 community benefits through Contract Management, Contract Awards and the Request List from 1st April 2022 to 30th September 2022. A summary of all contracts awarded in FQ2 is available on Pyramid.

Responsible person: Anne MacColl-Smith

Corporate Outcome No.6 – We have infrastructure that supports sustainable growth

Street lighting – percentage of faults repaired within 10 days – Helensburgh and Lomond

Reporting Period	Target	Actual	Status	Performance trend over the period
FQ4 2021/22	75%	12%	Red	
FQ1 2022/23	75%	22%	Red	
FQ2 2022/23	75%	47%	Red	
FQ3 2022/23	75%	15%	Red	

This indicator for FQ3 is below target and performance has decreased significantly since the last reporting period.

FQ3 Comment

We provide a network of almost 15,000 streetlights across the Council area which is maintained by a team of 3 full time electricians and 1 apprentice electrician. In this last quarter we had 383 reported faults which means the performance in terms of the percentage of the network operational is in the region of 97.5%.

In this quarter we have completed 79% more jobs than in the last quarter (383 vs 214). While the percentage of jobs completed on time has dropped, the overall number of jobs completed has increased significantly.

As well as attending to the day-to-day fault reports our street lighting team are progressing with the final stages of the LED scheme which will see all of our network upgraded to a more energy efficient, more cost effective – this has already significantly reduced our carbon footprint. We will also be progressing a street lighting capital programme of column replacements thanks to last year’s budget allocation.

Overall the street lighting team performs well in both maintaining and improving the network. This particular performance indicator is not necessarily reflective of the good work of the team and consideration is being given to other measures which could provide Members with a more comprehensive indication of lighting performance.

Responsible person: Tom Murphy

The percentage of street lighting faults are completed within 10 working days – Argyll and Bute

Reporting Period	Target	Actual	Status	Performance trend over the period
FQ4 2021/22	75%	28%	Red	
FQ1 2022/23	75%	29%	Red	
FQ2 2022/23	75%	48%	Red	
FQ3 2022/23	75%	30%	Red	

This indicator for FQ3 is below target and performance has decreased significantly since the last reporting period.

FQ3 Comment

We provide a network of almost 15,000 streetlights across the Council area which is maintained by a team of 3 full time electricians and 1 apprentice electrician. In this last quarter we had 383 reported faults which means the performance in terms of the percentage of the network operational is in the region of 97.5%.

In this quarter we have completed 79% more jobs than in the last quarter (383 vs 214). While the percentage of jobs completed on time has dropped, the overall number of jobs completed has increased significantly.

As well as attending to the day-to-day fault reports our street lighting team are progressing with the final stages of the LED scheme which will see all of our network upgraded to a more energy efficient, more cost effective – this has already significantly reduced our carbon footprint. We will also be progressing a street lighting capital programme of column replacements thanks to last year’s budget allocation.

Overall the street lighting team performs well in both maintaining and improving the network. This particular performance indicator is not necessarily reflective of the good work of the team and consideration is being given to other measures which could provide Members with a more comprehensive indication of lighting performance.

Responsible person: Tom Murphy

Corporate Outcome No.6 – We have infrastructure that supports sustainable growth

Total number of complaints regarding waste collection – Helensburgh and Lomond

Reporting Period	Target	Actual	Status	Performance trend over the period
FQ4 2021/22	No target	29	No target	
FQ1 2022/23	No target	32	No target	
FQ2 2022/23	No target	33	No target	
FQ3 2022/23	No target	23	No target	

This indicator for FQ3 shows the number of waste collection complaints has decreased since the last reporting period.

FQ3 Comment

The Helensburgh/Lomond area received 23 waste collection complaints this quarter which is down on the 33 received last quarter. This is a good level of service considering there have been some operational and staffing issues.

Responsible person: Tom Murphy

Total number of complaints regarding waste collection – Argyll and Bute

Reporting Period	Target	Actual	Status	Performance trend over the period
FQ4 2021/22	No target	40	No target	
FQ1 2022/23	No target	58	No target	
FQ2 2022/23	No target	65	No target	
FQ3 2022/23	No target	35	No target	

This indicator for FQ3 shows the number of waste collection complaints has decreased significantly since the last reporting period.

FQ3 Comment

The number of waste collection complaints has dropped from 65 last quarter to 35 this quarter. The Helensburgh/Lomond area received the majority of complaints with 23, however given the operational and staffing difficulties and the number of domestic and commercial properties serviced this is still a good level of service.

Responsible person: Tom Murphy

Corporate Outcome No.6 – We have infrastructure that supports sustainable growth

COI – Percentage of waste recycled, composted and recovered

Performance is presented by Council-wide service provision.

Reporting Period	Target	Actual	Status	Performance trend over the period
FQ4 2021/22	45.0%	48.3%	Green	
FQ1 2022/23	45.0%	52.1%	Green	
FQ2 2022/23	45.0%	50.5%	Green	
FQ3 2022/23	45.0%	56.7%	Green	

This indicator for FQ3 is above target and performance has increased since the last reporting period.

FQ3 Comment

56.7% recycling/composting and recovery (39.7% recycling composting and 17.0% recovery). Recovery is higher than normal this quarter due to a trial by Renewi (formerly Shanks), who have taken some residual general waste for disposal from their Moleigh (by Oban) and Dalinlongart (by Dunoon) facilities to an energy from waste (EFW) plant near Edinburgh. This has reduced landfill overall and has more than offset the reduction in recovery from the Helensburgh and Lomond area following on from The Scottish Government Landfill Tax Abatement Order (which commenced from 1st July 2022), whereby Barr Environmental no longer carry out any recovery from mixed residual general waste.

Responsible person: John Blake

Shanks – Percentage of waste recycled, composted and recovered

Performance is presented by Council-wide service provision.

Reporting Period	Target	Actual	Status	Performance trend over the period
FQ4 2021/22	No target	49.7%	No target	
FQ1 2022/23	No target	54.4%	No target	
FQ2 2022/23	No target	58.1%	No target	
FQ3 2022/23	No target	67.4%	No target	

This indicator for FQ3 shows the percentage of waste recycled has increased since the last reporting period.

FQ3 Comment

67.4.% recycling/composting and recovery (40.0% recycling/composting and 27.4% recovery). Recovery is higher than normal this quarter due to a trial by Renewi (formerly Shanks), who have taken some residual general waste for disposal from their Moleigh (by Oban) and Dalinlongart (by Dunoon) facilities to an energy from waste (EFW) plant near Edinburgh.

Responsible person: John Blake

Islands – Percentage of waste recycled, composted and recovered

Performance is presented by Council-wide service provision.

Reporting Period	Target	Actual	Status	Performance trend over the period
FQ4 2021/22	No target	38.4%	No target	
FQ1 2022/23	No target	33.3%	No target	
FQ2 2022/23	No target	34.7%	No target	
FQ3 2022/23	No target	43.5%	No target	

This indicator for FQ3 shows the percentage of waste recycled has increased since the last reporting period.

FQ3 Comment

43.5% recycling/composting and recovery (43.5% recycling/composting and 0% recovery). Landfill has reduced this quarter mainly due to seasonality i.e. less landfilled during late autumn/winter months with fewer visitors on islands. Year to date recycling/composting and recovery figure is 37.0% (i.e. 36.7% recycling/composting and 0.3% recovery).

Responsible person: John Blake

H&L – Percentage of waste recycled, composted and recovered

Performance is presented by Council-wide service provision.

Reporting Period	Target	Actual	Status	Performance trend over the period
FQ4 2021/22	No target	48.9%	No target	
FQ1 2022/23	No target	53.6%	No target	
FQ2 2022/23	No target	41.0%	No target	
FQ3 2022/23	No target	37.5%	No target	

This indicator for FQ3 shows the percentage of waste recycled has decreased since the last reporting period.

FQ3 Comment

37.5% recycling/composting and recovery (37.5% recycling/composting and 0% recovery). Following a Scottish Government Landfill Tax Abatement Order (which commenced from 1st July 2022), Barr Environmental no longer carry out any recovery from mixed general waste delivered to them from Helensburgh and Lomond area. Year to date figures for H&L are 43.5% recycling/composting and recovery (40.6% recycling/composting and 2.9% recovery).

Responsible person: John Blake

Corporate Outcome No.6 – We have infrastructure that supports sustainable growth

COI – The number of tonnes of waste sent to landfill

This indicator is a Corporate Outcome Indicator that is reported quarterly. The performance presented is Council-wide only.

Reporting Period	Target	Actual	Status	Performance trend over the period
FQ4 2021/22	5,000	4,252	Green	
FQ1 2022/23	5,850	4,546	Green	
FQ2 2022/23	5,550	4,947	Green	
FQ3 2022/23	5,100	3,882	Green	

This indicator for FQ3 is below target (lowest is best) and performance has increased since the last reporting period.

FQ3 Comment

Landfill tonnages have dropped this quarter partly due to seasonality but mainly because of a trial by Renewi (formerly Shanks), who have taken some residual general waste for disposal from their Moleigh (by Oban) and Dalinlongart (by Dunoon) facilities to an energy from waste (EFW) plant near Edinburgh. This has reduced landfill overall and has more than offset the reduction in recovery from the Helensburgh and Lomond area following on from The Scottish Government Landfill Tax Abatement Order (which commenced from 1st July 2022), whereby Barr Environmental no longer carry out any recovery from mixed residual general waste.

Responsible person: John Blake

Corporate Outcome No.6 – We have infrastructure that supports sustainable growth

LEAMS (Local Environment Audit and Management System) – Helensburgh and Lomond

(Monthly data combined to show quarterly average)

Reporting Period	Target	Actual	Status	Performance trend over the period
FQ4 2021/22	73	56	Red	
FQ1 2022/23	73	86	Green	
FQ2 2022/23	73	87	Green	
FQ3 2022/23	73	88	Green	

This indicator for FQ3 is above target and performance has improved slightly since the last reporting period.

FQ3 Comment

The level of street cleanliness in the Helensburgh/Lomond area remains high again this month and exceeds both the National Standard and Benchmark figure. This is a very good performance.

Responsible person: Tom Murphy

LEAMS (Local Environment Audit and Management System) – Argyll and Bute

(Monthly data combined to show quarterly average)

Reporting Period	Target	Actual	Status	Performance trend over the period
FQ4 2021/22	73	79	Green	
FQ1 2022/23	73	85	Green	
FQ2 2022/23	73	82	Green	
FQ3 2022/23	73	83	Green	

This indicator for FQ3 is above target and performance has increased since the last reporting period.

FQ3 Comment

The level of street cleanliness for the whole area remains high, this is excellent and the role of the Amenity Warden has had a key influence around littering and dog fouling to assist in maintaining the very good level of performance.

Responsible person: Tom Murphy

Making It Happen

Teacher sickness absence – Helensburgh and Lomond

Reporting Period	Target	Actual	Status	Performance trend over the period
FQ4 2021/22	No target	1.71 days	No target	
FQ1 2022/23	No target	1.81 days	No target	
FQ2 2022/23	No target	0.64 days	No target	
FQ3 2022/23	No target	1.14 days	No target	

This indicator for FQ3 shows the number of sickness absence days has increased since the last reporting period.

FQ3 Comment

Work days lost has increased by half a day on the last quarter and is slightly less than the same quarter last year.

Responsible person: Simon Easton

Teacher sickness absence – Argyll and Bute

Reporting Period	Target	Actual	Status	Performance trend over the period
FQ4 2021/22	No target	1.77 days	No target	
FQ1 2022/23	No target	1.79 days	No target	
FQ2 2022/23	No target	1.22 days	No target	
FQ3 2022/23	No target	1.70 days	No target	

This indicator for FQ3 shows the number of sickness absence days has increased since the last reporting period.

FQ3 Comment

Work days lost have increased by almost half a day on last quarter but are similar to the same quarter last year. The top three reasons for sickness absence are: infections, stress/depression/mental health and stomach/liver/kidney & digestion. Education have a dedicated Attendance Assistant that supports Head Teachers to manage attendance. To support with Stress related absences the Wellbeing Team have been trailing Active Care - a week one referral service to the Employee Assistance Programme to support employees with appropriate interventions in early days of absence. The Wellbeing Team have also co-ordinated the Recalibrate Programme which was 12 weeks' worth of online coaching attended by over 80 employees to support them to improve their own wellbeing. The Wellbeing Team have also just launched an online physiotherapy pilot and it is hoped members of Education will benefit from group sessions regarding musculoskeletal health.

Responsible person: Simon Easton

Making It Happen

LGE staff (non-teacher) sickness absence – Helensburgh and Lomond

Reporting Period	Target	Actual	Status	Performance trend over the period
FQ4 2021/22	No target	4.21 days	No target	
FQ1 2022/23	No target	4.17 days	No target	
FQ2 2022/23	No target	3.89 days	No target	
FQ3 2022/23	No target	3.89 days	No target	

This indicator for FQ3 shows there is no change in the number of sickness absence days since the last reporting period.

FQ3 Comment

Work days lost remained the same as the quarter before and has increased by almost half a day on the same quarter last year.

Responsible person: Carolyn Cairns

LGE staff (non-teacher) sickness absence – Argyll and Bute

Reporting Period	Target	Actual	Status	Performance trend over the period
FQ4 2021/22	No target	3.42 days	No target	
FQ1 2022/23	No target	3.57 days	No target	
FQ2 2022/23	No target	3.66 days	No target	
FQ3 2022/23	No target	3.65 days	No target	

This indicator for FQ3 shows the number of sickness absence days has decreased slightly since the last reporting period.

FQ3 Comment

The top three reasons for absence were Stress/Depression/Mental Health; Heart, Blood Pressure and Circulatory and Other Musculoskeletal problems. To support with Stress related absences the Wellbeing Team have been trailing Active Care - a week one referral service to the Employee Assistance Programme to support employees with appropriate interventions in early days of absence. The Wellbeing Team have also co-ordinated the Recalibrate Programme which was 12 weeks' worth of online coaching attended by over 80 employees to support them to improve their own wellbeing. The Wellbeing Team have also just launched an online physiotherapy pilot and it is hoped members of Roads and Infrastructure and HSCP will benefit from

Responsible person: Carolyn Cairns

Making It Happen

COI – Increase the percentage of all self-service automated contacts

This indicator is a Corporate Outcome Indicator that is reported quarterly. The performance presented is Council-wide only.

Reporting Period	Target	Actual	Status	Performance trend over the period
FQ4 2021/22	70.0%	73.1%	Green	
FQ1 2022/23	70.0%	79.4%	Green	
FQ2 2022/23	70.0%	75.4%	Green	
FQ3 2022/23	70.0%	72.5%	Green	

This indicator for FQ3 is above target however performance has decreased since the last reporting period.

FQ3 Comment

In FQ3 there were 33,921 transactions dealt with by customer service agents (27.5%) and 89,449 automated or self-service transaction (72.5%) so the 70% target was exceeded. FQ3 2021/22 2022/23 Mediated 36,387 33.921 Automated 94,272 89,449.

Responsible person: Robert Miller

ARGYLL AND BUTE COUNCIL**HELENSBURGH AND
LOMOND AREA
COMMITTEE****ROADS AND INFRASTRUCTURE
SERVICES****14 MARCH 2023**

ROADS AND INFRASTRUCTURE SERVICES UPDATE

1.0 INTRODUCTION

- 1.1 A Roads and Infrastructure standing report was a fixture on Area Committee agendas throughout the life of the last Council. In the first two rounds of Area Committee meetings in the new Council feedback was sought on the value of these updates, and their format and frequency. Generally Members felt having a standard item was beneficial and it was acknowledged that the Roads and Infrastructure weekly briefings issued to all members each Friday afternoon provide for the main sources of live information on current activities. On top of these briefings there is a bank of resources on the new Member Zone system which include the weekly briefings, subject specific briefings, ad hoc short briefings on issues, relevant previous committee reports, operational service procedures, legislation and Council policies.
- 1.2 In the last Council the purpose of these reports was to provide an update on service activities but since weekly briefings were introduced around 18 months ago [at the time of writing this report we are on to briefing Edition 81] these have largely superseded the original stated purpose of these reports.
- 1.3 On the basis of the above this new format has been agreed through the December round of area committees for this standing item. This format removes duplication for Officers and rather links to existing published information, with additional updates only in the body of the reports if these are specifically requested/noted from previous meetings. The report remains as a standing item and continues to provide the opportunity for Officer engagement at the committee meetings.

2.0 RECOMMENDATIONS

It is recommended that the Area Committee:

- 2.1 Note and consider the contents of this report.

3.0 DETAIL

- 3.1 Roads and Infrastructure Services provides Members with weekly briefings on topical service activities which are all available [here](#).
- 3.2 As part of the resources on the new Member Zone system there are various key documents available in an online library [here](#).

4.0 CONCLUSION

- 4.1 This report provides links to existing published information on service activities and provides for the opportunity for Officer attendance and engagement at committee meetings.

5.0 IMPLICATIONS

- 5.1 Policy – none
- 5.2 Financial – none
- 5.3 Legal – none
- 5.4 HR – none known
- 5.5 Fairer Scotland Duty:
 - 5.5.1 Equalities - protected characteristics – none known
 - 5.5.2 Socio-economic Duty – none known
 - 5.5.3 Islands – none known
- 5.6. Climate Change – none
- 5.7 Risk – none known
- 5.8 Customer Service - none

**Executive Director with responsibility for Roads and Infrastructure Services,
Kirsty Flanagan**

Policy Lead for Roads and Transport, Councillor Andrew Kain

January 2023

For further information contact:

Jim Smith, Head of Roads and Infrastructure Services; or Mark Calder, Project Manager

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ARGYLL AND BUTE COUNCIL

HELENSBURGH AND LOMOND
AREA COMMITTEE

DEVELOPMENT AND ECONOMIC
GROWTH

14 MARCH 2023

**HOUSING SERVICES ACTIVITY UPDATE - STRATEGIC HOUSING
INVESTMENT PLAN (SHIP) – ANNUAL UPDATE**

1.0 EXECUTIVE SUMMARY

1.1 The main purpose of this report is to update Members of Housing Services activity and the delivery of the Local Housing Strategy within the Helensburgh & Lomond area. This report will detail the following housing activity:-

- Housing Need and Demand
- Homelessness
- Affordable Housing Supply - Strategic Housing Investment Programme (SHIP)
- Empty Homes
- Private Sector Housing Grant Adaptations
- Private Sector Housing Grant Repairs and Improvements
- Energy Efficiency - Home Energy Efficiency Programme: Area Based Scheme(HEEP:ABS)
- Local Housing Strategy

2.0 RECOMMENDATIONS

2.1 Members are asked to consider the content of the report.

ARGYLL AND BUTE COUNCIL

HELENSBURGH AND LOMOND
AREA COMMITTEE

DEVELOPMENT AND ECONOMIC
GROWTH

14 MARCH 2023

**HOUSING SERVICES ACTIVITY UPDATE - STRATEGIC HOUSING
INVESTMENT PLAN (SHIP) – ANNUAL UPDATE**

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- Private Sector Housing Grant Adaptations
- Private Sector Housing Grant Repairs and Improvements
- Energy Efficiency - Home Energy Efficiency Programme: Area Based Scheme
- Local Housing Strategy

4.0 RECOMMENDATIONS

4.1 Members are asked to consider the content of this report.

5.0 DETAIL

5.1 Argyll and Bute Council retains the role of strategic housing authority and therefore has a series of important statutory housing functions to fulfil. A Housing Needs and Demand Assessment (HNDA) is carried out every 5 years which enables Scottish Government funding to be brought into Argyll and Bute primarily to deliver affordable housing. A comprehensive revision of the local HNDA was approved as “robust and credible” by the Scottish Government’s Centre for Housing Market Analysis in 2021. The previous LHS was also completed in 2021.

A fully revised LHS covering 2022-2027 has been developed in accordance with

Scottish Government guidance and local priorities as identified in the new HNDA. This sets out the vision for Argyll and Bute: ***“Everyone in Argyll & Bute has access to a suitable, high quality home which is affordable and located within a vibrant, sustainable and connected community.”*** This report will detail the housing activity taking place in Helensburgh and Lomond and progress against the LHS Action Plan.

5.2 HOUSING NEED AND DEMAND

HOMEArgyll WAITING LIST November 2022 – Active Applicants (excluding those with 0 points/no defined need)					
	Minimum Bedroom Size Required				TOTAL
	0/1beds	2beds	3beds	4+beds	
Helensburgh and Lomond	223	115	77	26	441

In addition there were 214 applicants for Helensburgh & Lomond who received nil points according to the Common Allocation Policy and therefore would be deemed to have no housing need.

For Helensburgh and Lomond as a whole the majority of applicants (50%) require one bedroom and 26% require 2 bedrooms. 18% require 3 bedrooms and just 6% need 4 or more.

However, to establish actual need, the available supply must be factored into this, based on the available lets within the RSL stock during a year.

	HOMEArgyll Applicants	RSL Lets 2019/20 (All Landlords)	Pressure Ratio
Helensburgh and Lomond	441	83	5:1

While the pressure ratios are only one factor in determining need and demand, they are useful indicators of areas where further research and analysis may be required.

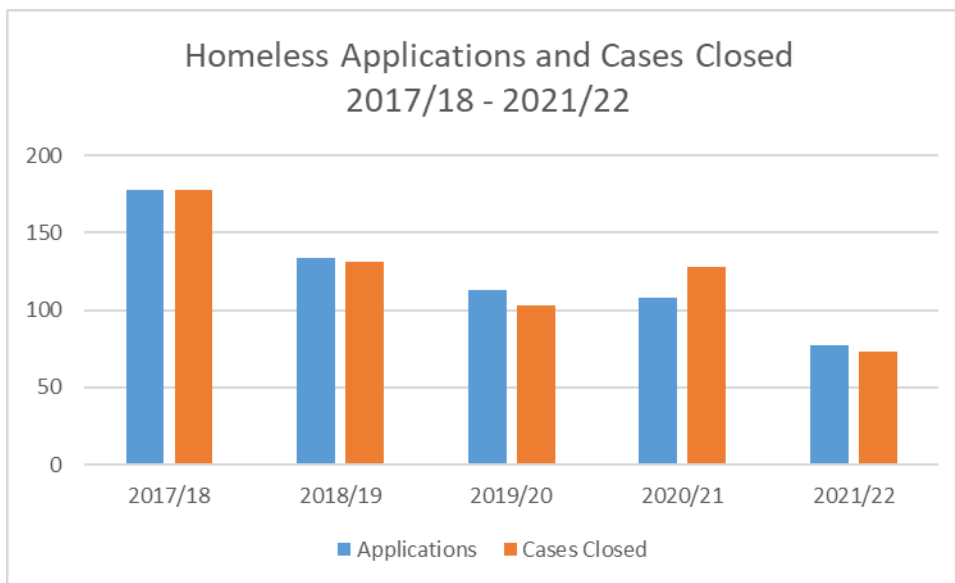
The fully revised Argyll & Bute HNDA 2021 takes account of a wide range of factors to determine existing need and future demand for new build housing, and demographic projections have a critical role in this assessment. Although the default population projections suggest a significant and continuous decline across Argyll and Bute, and consequently minimal or zero requirement for new build housing, the council has developed ambitious Housing Supply Targets based on an alternative, positive growth scenario for all areas. In this instance, 22% of the Argyll & Bute Housing requirement would be apportioned to Helensburgh & Lomond; and over the next 5 years this could amount to at least 320 new builds across all tenures for the HMA as a whole.

5.3 HOMELESSNESS

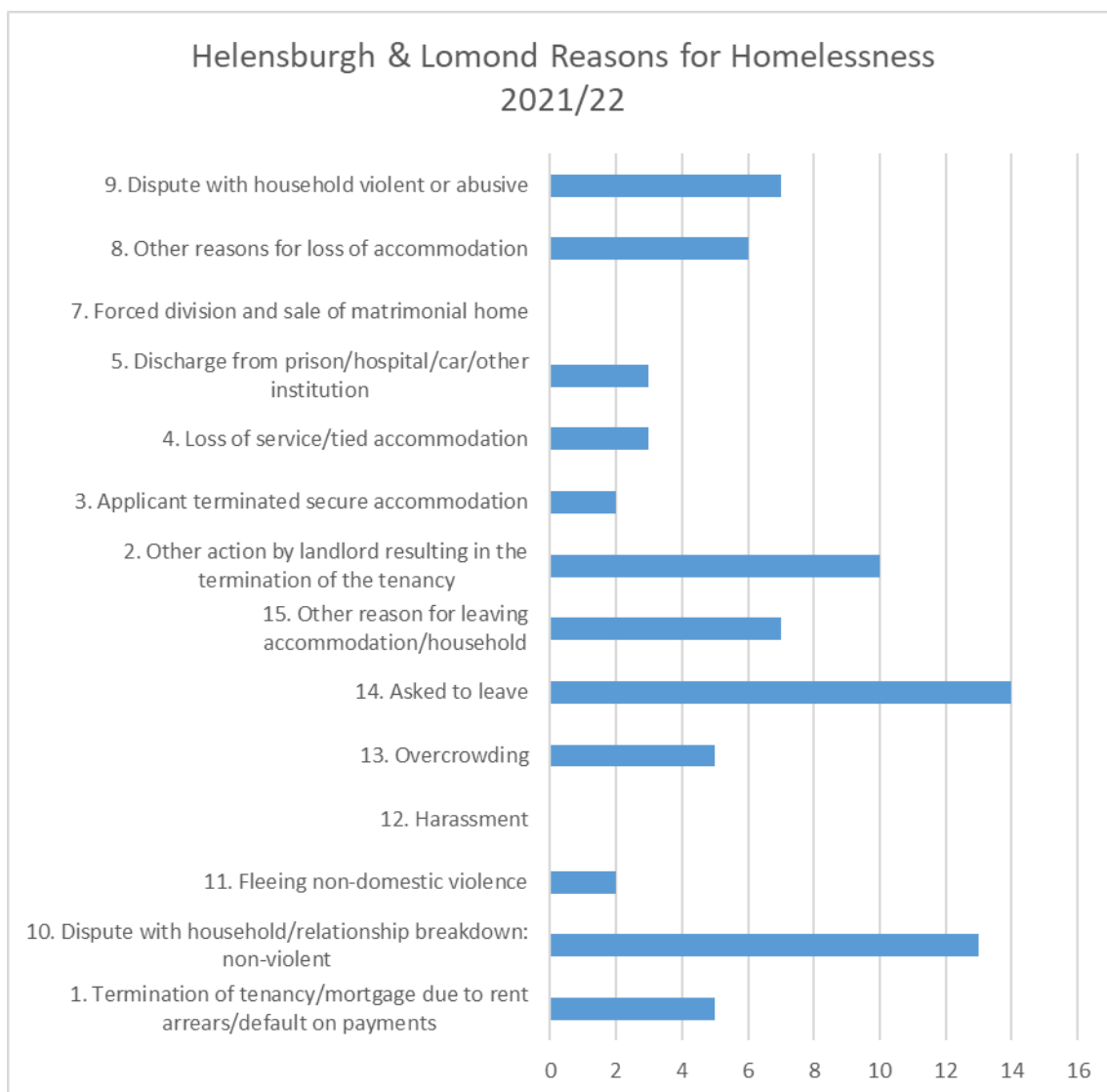
The incidence of homelessness reduced in the Helensburgh and Lomond area in 2021/22. There has been a decrease in homeless presentation of 29% (108 down to 77).

During 2021/22, there were 73 homeless cases closed in the Helensburgh and Lomond area. This is a decrease of 43% (128 to 73) on the previous year.

The figures below illustrate the number of homeless applications and cases closed for the period from 2017/18 to 2021/22.



The main reasons for presenting as Homeless last year were “Asked to Leave”, “Dispute with household/relationship breakdown non-violent or abusive”; and “Other action by landlord resulting in the termination of the tenancy”. There were also a number of cases involving “violent or abusive disputes”; and “other reasons for loss of accommodation”.



Rough Sleeping

Helensburgh and Lomond experienced an increase in the incidence of rough sleeping over the same period last year, with 5 cases (+1) in total across the area reporting that they slept rough the night preceding their presentation and 6 (+2) reporting that they had slept rough in the 3 months preceding their homeless application.

AREA	Number of Rough Sleepers in 2021/22	
	Night Before Application	3 Months Prior to Application
Helensburgh and Lomond	5	6
Argyll & Bute	17	28

5.4 AFFORDABLE HOUSING SUPPLY

This continues to be a very challenging period for the construction sector and there is ongoing slippage in the new build programme due to disruption and shortages with materials and staffing. The Strategic Housing Investment Plan (SHIP) delivered 10 new affordable homes in Helensburgh & Lomond in 2021/22.

RSL	PROJECT	Units	Funding
ACHA	Linn Walk, Garelochhead (Passivhaus Model)	10	£1,845,518

In addition, further sites/projects in the Helensburgh and Lomond area which are progressing onsite or in early stages of development and will be programmed in the SHIP for completion in future years include:

Dunbritton	Helensburgh Golf Club (Main Site) – 60 units Helensburgh Golf Club (18 th Tee) – 16 units; Helensburgh, Jeanie Deans site, East King Street – 12 units Cardross – 37 units
ACHA	Garelochhead – 6 units
LINK	Rosneath currently “on hold” subject to review within 18-24 months
Loretto	Sawmillfield – 36 units (due to complete May 2023)

5.5 EMPTY HOMES

In 2021/22 there were **6** private empty homes brought back into use in H&L, amounting to **16%** all the empty homes brought back into use across Argyll and Bute last year with assistance of the Empty Homes Officer (38).

Council Tax Information on Empty Homes

The following table breaks down the numbers of empty homes including those subject to premium Council Tax charge across the H&L area. The table does not include properties which are empty and exempt from Council Tax. The numbers of recorded empty homes can vary from day to day due to natural changes and reported numbers are snapshot from November reports.

Helensburgh & Lomond Council tax data as at 01.11.22	Number of properties on Council Tax register	Empty Homes	Properties subject to 200% council tax levy	Total EMPTY
Helensburgh & Lomond	12,302	90	113	203

Council Tax Exemptions

There are also a number of empty properties which are on the Council Tax register which are exempt from paying council tax. In Helensburgh & Lomond there are **237** properties which are empty and exempt from Council Tax. The categories for empty properties include:

- Class 2A = Unoccupied dwelling – under renovation (**10**)
- Class 4A = Properties recently occupied but now empty and unfurnished (**96**)
- Class 5A = Living or Detained elsewhere – e.g care home, hospital or prison (**18**)
- Class 6A = Deceased owners – where estate has not been settled (**103**)
- Class 7A = Dwellings Empty Under Statute – Closing or Demolition Order (**5**)
- Class 13A= Repossessed dwelling (**2**)
- Class 19A= Difficult to let separately (**3**)

Second Homes

As at November 2022 there were **177** registered Second Homes in Helensburgh and Lomond. This figure represents **6%** of the total number of Second Homes in Argyll and Bute (2,815).

Self-Catering Properties

As at 3rd November 2022 there were there were **190** self-catering lets on the Rates register in the Helensburgh & Lomond area **8%** of the Argyll and Bute total (2,321).

5.6 PRIVATE SECTOR HOUSING GRANT – ADAPTATIONS

In 2021/22, there were 21 private sector properties adapted with PSHG aid in Helensburgh & Lomond, and a total of 25 individual adaptations installed.

PSHG ADAPTATION COMPLETIONS 2021 -2022							
HMA	Grant Value	Works Value	ADAPTATION INSTALLED				
			Ramp	Stairlift	Access	Bathroom Adaptation	Hoist
Helensburgh & Lomond	£ 103,293.20	£ 124,545.00	0	7	5	11	2
TOTALS	£ 103,293.20	£ 124,545.00	0	7	5	11	2

5.7 PRIVATE SECTOR HOUSING GRANT – REPAIRS AND IMPROVEMENTS

In 2021/22, there were a total of 8 PSHG repair and improvement grants completed in Helensburgh & Lomond, (across Argyll and Bute, the total was 19). Total cost of the works was £85,031.17 of which PSHG covered £23,896.70. This was 49% of the total repair grant awarded for Argyll & Bute last year.

5.8 ENERGY EFFICIENCY (HOME ENERGY EFFICIENCY PROGRAMME: AREA BASED SCHEME HEEP: ABS)

There were 252 energy efficiency measures installed across Argyll and Bute in 2020/21 via the HEEPS: ABS programme; and 40 (16%) were in the Helensburgh & Lomond administrative area.

In total, 36 properties were improved across the Helensburgh and Lomond area, at a total cost of £157,367. Grant aid in support of this work amounted to £148,758, almost 95% of the total costs.

Current estimates of Fuel Poverty are based on Home Analytics data (Scottish figure sourced from Scottish House Condition Survey):-

Area	Likelihood of Households in	
	Fuel Poverty	Extreme Fuel Poverty
Helensburgh & Lomond	20%	4%
Argyll and Bute	27%	15%
Scotland (SHCS Figure)	25%	12%

5.9 Local Housing Strategy (LHS) 2022-2027

As the strategic housing authority for Argyll and Bute, the Council has a statutory duty to develop, implement and monitor a Local Housing Strategy over a five-year planning cycle, based on a robust and credible Housing Need and Demand Assessment (HNDA) for the area. Following completion of the previous Argyll and Bute LHS (2016-2021) last year, a comprehensive revision and update of the strategy has been approved by the council and is due to be formally launched in March 2022. The planning process was based on a robust process of consultation and stakeholder engagement, which has been acknowledged as an exemplar model for other local authorities by the Scottish Government, the CHMA, and the Scottish Housing Network LHS Forum.

The revised HNDA was approved as “robust and credible” by the Scottish Government’s CHMA in 2021, and this has informed the revised Housing Supply Targets set out in the new LHS. These targets are based on a positive demographic and economic growth scenario for Argyll & Bute and include ambitious and challenging Housing Supply Targets for the Helensburgh & Lomond HMA over the next 5 years and beyond. Progress with these targets and the new LHS Action Plan will be reported on an annual basis to this area committee.

6.0 CONCLUSION

6.1 This report provides the detail of the Council Housing Services team activity and an overview of the progress achieved with the Local Housing Strategy Action Plan in the Helensburgh & Lomond housing market area. There are a variety of housing issues within the area which are being tackled by Housing Services and partner agencies with the aim of delivering a functioning housing system which meets the needs of the communities we serve.

7.0 IMPLICATIONS

7.1 Policy - Complies with approved SHIP and Local Housing Strategy.

7.2 Financial - none arising from this report.

7.3 Legal - we have a statutory duty to deliver statutory housing functions

7.4 HR – none.

7.5 Fairer Scotland Duty: positive in terms of delivering affordable housing.

7.5.1 Equalities - protected characteristics - none

7.5.2 Socio-economic Duty - positive in terms of delivering affordable housing.

7.5.3 Islands – positive in terms of delivering affordable housing on

the islands

7.6 Climate Change – the strategy and housing service deliver positive impacts for energy efficiency and climate change.

7.7 Risk – none.

7.8 Customer Service – none.

Kirsty Flanagan, Executive Director with the responsibility for Development and Economic Growth

**Councillor Robin Currie
Police Lead for Strategic Development**

January 2023

For further information contact:

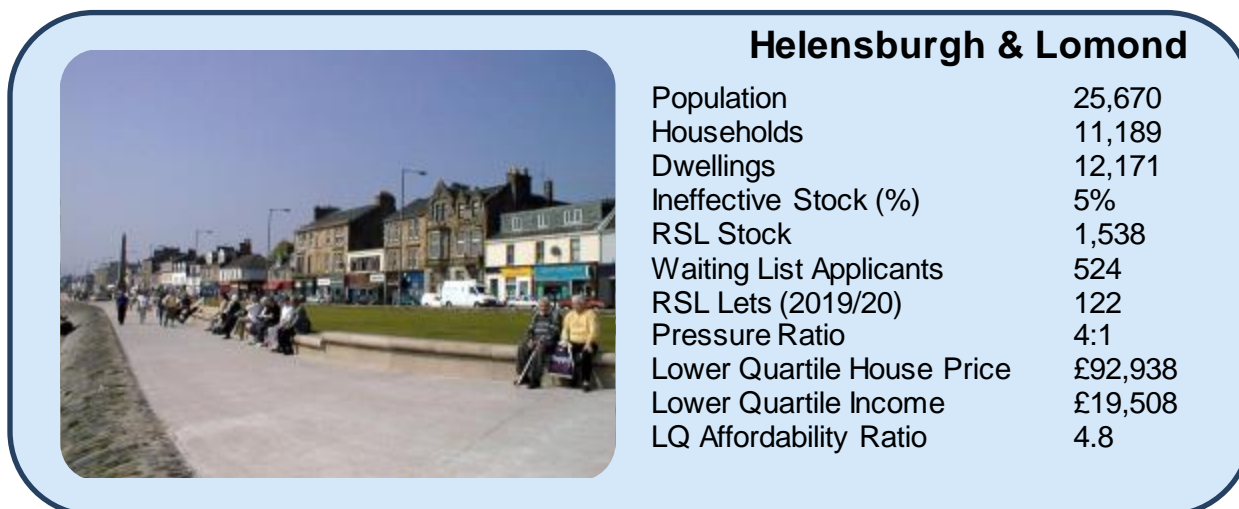
Fergus Murray, Head of Development and Economic Growth
Fergus.Murray@argyll-bute.gov.uk

Douglas Whyte, Team Lead – Housing Strategy
douglas.whyte@argyll-bute.gov.uk

APPENDICES

Appendix 1 – Extract from LHS 2022 - 2027 (data as of 2020) Helensburgh & Lomond

**APPENDIX 1 – EXTRACT FROM LHS 2022 - 2027 (DATA AS OF 2020)
HELENSBURGH & LOMOND**



Helensburgh & Lomond combines the largest urban settlement in the authority with a more rural hinterland, and has close links with the Glasgow-Clyde-central belt region. The hinterland of Lomond falls within the Loch Lomond & Trossachs National Park planning area and this impacts on the operation of the local housing market. Over a quarter of house sales (27%) are to purchasers from elsewhere in Scotland. The area has consistently exhibited high average house prices however it also has one of the highest average household incomes of the HMAs in Argyll & Bute, and consequently affordability is actually relatively better than many areas, albeit still unaffordable to many local residents in absolute terms. This area has a quarter of the total housing stock within the whole authority area, unsurprisingly; however it has seen only modest growth, compared to the rest of Argyll and Bute, with only 4% increase in the number of dwellings between 2015 and 2020. It also has the lowest proportion of second/holiday homes and vacant properties in the authority (5% of the total, albeit this is still above national levels; and levels may be higher in the National Park area of Lomond, which is seen as a significant concern for the Park Plan). There were 1,538 RSL homes in 2020, almost 18% of the Argyll & Bute total, and around 4 applicants for every available let. Over 25% of all homeless cases present here and around 21% of the HOMEArgyll waiting list are seeking to be rehoused in this area. The committed growth of the population serving the MOD naval base at Faslane, and the potential impact of ancillary family over time, is also a significant factor here that will impact on need and demand in the wider housing system.

Key issues for Helensburgh & Lomond HMA:

Increasing the supply of affordable housing remains a priority for this area. Sustaining the strategic partnership with HMNB Clyde also continues to be essential to address accommodation needs.

Delivering Housing Options services, providing Tenancy Support and pro-actively preventing homelessness remain primary goals.

Ensuring appropriate specialist provision is available to meet the requirements of those with particular needs will also be important.

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ARGYLL AND BUTE COUNCIL
DEVELOPMENT AND ECONOMIC
GROWTH

Helensburgh and Lomond Area
Committee
14 March 2023

Helensburgh, Cardross and Dumbarton Cyclepath Update

1.0 EXECUTIVE SUMMARY

- 1.1. This report updates Members on the progress made since the previous report to the Helensburgh and Lomond Area Committee on 13 December 2022 in relation to the delivery of a dedicated, high quality walking and cycle route linking Helensburgh, Cardross and Dumbarton.
- 1.2. Officers have approved five (5) change requests from WSP, resulting in a cost increase of £28,538.97, taking the total cost of WSPs work to £253,427.96. This additional cost can be accommodated within the secured external funding.
- 1.3. WSP have recommenced their work package and have confirmed their work will be finished no later than 31 March 2023.
- 1.4. Subsequent to WSPs work, Officers are working to identify further elements which will require to be undertaken during summer 2023 to complete the design package required for construction. This includes ground investigation (GI) surveys, ecology surveys which can only be undertaken during summer months, a quality review of the design work undertaken by WSP and submission of planning application and related statutory permissions.
- 1.5. Following completion of the full design package, the Council's Estates Team will lead the land acquisition process with landowners in order to secure the land necessary to construct the designed route.
- 1.6. While funding has been secured to complete the design stages of the project; based on current funding models, to pay for construction of the route further competitive applications will be required to a range of programmes including the Strathclyde Partnership for Transport (SPT) Capital Programme and the Transport Scotland Places for Everyone (PFE) Programme, administered by Sustrans. The PFE Programme requires a minimum of 30% of total construction costs are secured from other, non-Transport Scotland derived, sources.
- 1.7. Officers are currently tendering for a design consultancy to identify the preferred route linking the existing cyclepath at Morrisons Supermarket/Hermitage Academy to Helensburgh Town Centre and the new section of segregated cycleway under construction at Helensburgh Waterfront, and to develop the preferred route to concept design stage. It is expected this work will commence

in May 2023 and be completed in financial year 2023/24. This work is being funded via a successful competitive application to Transport Scotland's PFE Programme.

RECOMMENDATIONS

- 1.8. It is recommended that the Helensburgh and Lomond members:
 - 1.8.1. Note the agreement of five change requests from WSP at an additional cost of £28,538.97, taking the total cost of WSPs work to £253,427.96. This additional cost is covered by externally secured funding.
 - 1.8.2. Welcome the progress made by WSP towards completing their work package by 31 March 2023.
 - 1.8.3. Note that some elements of work will require to be completed separately during summer 2023 to finalise the full package required for construction.
 - 1.8.4. Note the current tender exercise for a design consultant to commence work on the section of route linking Morrisons Supermarket to Helensburgh Town Centre/Waterfront.

Helensburgh, Cardross and Dumbarton Cyclepath Update

2.0 INTRODUCTION

- 2.1. This report updates Members of the progress made since the Helensburgh and Lomond Area Committee on 13 December 2022 in relation to the delivery of a dedicated, high quality walking and cycle route linking Helensburgh, Cardross and Dumbarton.
- 2.2. Full details of the project, including previous progress is available in the project update reports previously presented to this Committee.

3.0 RECOMMENDATIONS

- 3.1. It is recommended that the Helensburgh and Lomond members:
- 3.1.1. Note the agreement of five change requests from WSP at an additional cost of £28,538.97, taking the total cost of WSPs work to £253,427.96. This additional cost is covered by externally secured funding.
 - 3.1.2. Welcome the progress made by WSP towards completing their work package by 31 March 2023.
 - 3.1.3. Note that some elements of work will require to be completed separately during summer 2023 to finalise the full package required for construction.
 - 3.1.4. Note the current tender exercise for a design consultant to commence work on the section of route linking Morrisons Supermarket to Helensburgh Town Centre/Waterfront.

4.0 DETAIL

Finances

- 4.1. **Design (Phase 1 Colgrain to Cardross & Phase 2 Cardross to Dumbarton).** Officers have approved five (5) change requests from WSP, resulting in a cost increase of £28,538.97, taking the total cost of WSPs work to £253,427.96. This additional cost can be accommodated within the externally secured funding for this work. Funding for the design development has been secured from the Strathclyde Partnership for Transport (SPT) Capital Programme and Transport Scotland's Places for Everyone (PFE) programme. The Transport Scotland PFE programme, funded by the Scottish Government, is a highly competitive

challenge fund which requires projects to closely comply with the ever evolving design requirements set by the paid administrators of the funding, Sustrans.

- 4.2. **Design (Phase 3 Helensburgh Town).** Officers are currently tendering for a design consultancy to identify the preferred route linking Morrisons Supermarket/Hermitage Academy to Helensburgh Town Centre and the new section of segregated cycleway under construction at Helensburgh Waterfront, and to develop the preferred route to concept design stage. It is expected this work will commence in May 2023 and be completed in financial year 2023/24. This work is being funded via a successful competitive application to the Transport Scotland PFE Programme. Funding has been secured from the SPT Capital Programme and Transport Scotland's highly competitive challenge fund PFE programme. This funding will be used to engage an external design consultant to lead on community engagement, preferred route identification and concept design. Future stages of work will be subject to Officers successfully securing future competitive challenge funding.
- 4.3. **Construction (Cardross Rail Station to Geilston Burn).** Costs for the final works in Cardross Park to complete the section linking Cardross Rail Station to the Geilston Burn have been paid to the Council's Roads and Infrastructure Service. These costs were secured from the SPT Capital Programme and the Scottish Government's Cycling, Walking and Safer Routes (CWSR) fund.
- 4.4. **Match Funding.** Transport Scotland's Places for Everyone programme, administered by Sustrans, requires a minimum of 30% of total construction cost is secured by the Council from alternative, non-Transport Scotland derived, sources. As this requirements placed upon the project by the Places for Everyone funding criteria and additional demands of Sustrans PFE Officers around elements of the design result in a high-quality, expensive to construct, design the 30% construction match funding requirement is forecast to be in excess of £2M.
- 4.5. The Council's Active Travel Team (1.7 FTE) is part of the Strategic Transport Team within the Development and Economic Growth Service. No Council funding is currently received by the Active Travel Team. All project costs, including internal staff costs, have to be funded via successfully securing highly competitive external challenge funds.

Design

- 4.6. Transport Scotland's Places for Everyone funding programme, administered by Sustrans, is structured around 8 project stages with a competitive challenge fund submission for the next stage(s) of funding which require approval from the Sustrans Project Board at the end of Stage 2 (Concept Design) and Stage 4 (Technical Design) to progress to the next stage. The project stages are (0) Strategic Definition, (1) Preparation and Brief, (2) Concept Design, (3) Developed Design, (4) Technical Design, (5) Construction, (6) Handover & Close Out and (7) In Use.

- 4.7. **Phase 1 & 2 Technical Design** (stage 4) engineering design has been commenced by WSP in line with their programme to complete their work on the design by 31 March 2023. This work package includes further landowner engagement with regard to design detail. Subsequent to WSP's work further elements which will require to be undertaken during summer 2023 to complete the design package required for construction. This includes ground investigation (GI) surveys, ecology surveys which can only be undertaken during summer months, a quality review of the design work undertaken by WSP and submission of planning application and related statutory permissions.
- 4.8. **Phase 3 (Helensburgh Town) Concept Design** (stage 0 – 2) will commence on completion of the procurement exercise required to appoint a design consultant. This is for the initial design stages of route identification and concept design, and will include significant community engagement to ensure the route links the most appropriate locations and best serve community needs.

Construction (stage 5): Cardross Station to Geilston Burn

- 4.9. The Council's Roads Operations team have completed work in the Cardross Park including fencing, bollards and signage. This completes work on the Cardross Park side of the Geilston Burn. To protect the public, the bridge over the Geilston Burn has been fenced off until access is agreed to further land on the west side of the Burn to construct the path through to an accessible destination.

Programme

- 4.10. **Appendix 1** provides the current programme of the key stages and forecast timescales for each section of the Phase 1: Helensburgh to Cardross section of the Cyclepath; Phase 2: Cardross to Dumbarton; and, Phase 3: Helensburgh: Hermitage Academy to Town Centre.

5.0 CONCLUSION

- 5.1. Completion of the Helensburgh, Cardross and Dumbarton Cyclepath will provide a dedicated, high quality, accessible walking and cycle route linking Helensburgh, Cardross and Dumbarton. This route will provide opportunities for all in the Helensburgh – Cardross – Dumbarton corridor to travel more sustainably and actively by walking and cycling. This will provide a safe alternative to having to use a private car to travel between these communities and help lower Argyll and Bute's carbon footprint. Funding for these works has been secured from our key active travel partners with further bids being developed to enable the construction of further sections of the cycleway following completion of design work and as and when land acquisition has been concluded.
- 5.2. The delivery of the Helensburgh – Cardross – Dumbarton Cyclepath is dependent on securing highly competitive external challenge funding, committing appropriate match funding and securing access to private land for the route.

6.0 IMPLICATIONS

6.1. Policy

Completion of this project will support the Council's SOA outcomes 2: We have infrastructure that supports sustainable growth and 5: People live active, healthier and independent lives. The project also supports achievement of the Scottish Government's objectives set out in the Cycling Action Plan for Scotland (CAPS) and Let's Get Scotland Walking - The National Walking Strategy.

6.2. Financial

The design, construction and land purchase will be funded by external competitive funding applications. The Council has not contributed any funding to design or capital costs. There is strong evidence that people who are more active, for example by walking or cycling, have better physical and mental health and are less likely to require social care services in later life which could result in a future saving to the Council or HSCP.

6.3. Legal

Continued input will be required from Legal Services to support contractual agreements and land purchase including a CPO should this be deemed necessary.

6.4. HR

None.

6.5. Fairer Scotland Duty:

6.5.1 Equalities

Completion of this project will provide opportunities for all in the Helensburgh – Cardross – Dumbarton corridor to travel more sustainably and actively by walking, wheeling and cycling.

6.5.2 Socio-economic Duty

The route has been designed to be DDA compliant and will provide a safe and accessible route for those with mobility aids including wheelchairs and parents/guardians with a child's pram or buggy.

6.5.3 Islands

There are no adverse impacts.

6.6. Climate Change

Active Travel is the least carbon intensive mode of travel. Providing the opportunity for residents and visitors to consider an alternative to having to use a private car to travel between these communities will help lower Argyll and Bute's carbon footprint.

6.7. Risk

There is a reputational risk to the Council if the project is not completed within a reasonable timeframe.

6.8. Customer Services None.

Executive Director with the responsibility for Development and Economic Growth: Kirsty Flanagan

Policy Lead: Cllr Andrew Kain

13 February 2023

For further information contact: Colin Young
Strategic Transportation Delivery Officer
Colin.Young@argyll-bute.gov.uk
Tel: 01546 604275

Appendix 1: Helensburgh, Cardross & Dumbarton Cyclepath Programme

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Appendix 1: Helensburgh, Cardross & Dumbarton Cyclepath Programme

Activity	2019/20				2020/21				2021/22				2022/23				2023/24				2024/25				2025/26				2026/27				2027/28			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Funding Applications				Green				Green				Green				Green				Green				Green				Green				Green				Green
Phase 1: Helensburgh to Cardross	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green				
Route Design: Helensburgh to Cardross					Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green																				
Land Purchase Negotiations: Helensburgh to Cardross																	Orange	Orange	Orange	Orange	Orange	Orange	Orange	Orange	Orange	Orange	Orange	Orange								
CPO Process (if required):																	Purple	Purple	Purple	Purple	Purple	Purple	Purple	Purple	Purple	Purple	Purple	Purple								
- Provide CPO recommendation to H&L Area Committee																	Green																			
- Develop CPO																	Red																			
- Gain Full Council approval for CPO																	Green																			
- Advertise CPO																	Red	Red																		
- Lodge CPO with Scottish Government																					Red															
- CPO Process																					Purple	Purple	Purple	Purple	Purple	Purple	Purple	Purple	Red							
Construction: Helensburgh to Cardross																																				
Construction of Helensburgh to Cardross Phase 1 (Cardross Station to Geilston Burn)				Blue		Blue			Blue	Blue	Blue	Blue	Blue	Blue	Blue	Blue																				
Construction of Helensburgh to Cardross Phase 2 (assuming negotiated acquisition)																							Green	Green												
Construction of Helensburgh to Cardross Phase 3 (assuming Compulsory Purchase Order required)																																	Green	Green		
Construction of Helensburgh to Cardross Phase 4 (assuming Compulsory Purchase Order required)																																			Green	Green
Phase 2: Cardross to Dumbarton					Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green								
Route Design: Cardross to Dumbarton					Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green																				
Land Purchase Negotiations: Cardross to Dumbarton																	Orange	Orange	Orange	Orange	Orange	Orange	Orange	Orange	Orange	Orange	Orange	Orange								
CPO Process (if required):																	Purple	Purple	Purple	Purple	Purple	Purple	Purple	Purple	Purple	Purple	Purple	Purple								
- Provide CPO recommendation to H&L Area Committee																	Green																			
- Develop CPO																	Red																			
- Gain Full Council approval for CPO																	Green																			
- Advertise CPO																	Red	Red																		
- Lodge CPO with Scottish Government																					Red															
- CPO Process																					Purple	Purple	Purple	Purple	Purple	Purple	Purple	Purple	Red							
Construction: Cardross to Dumbarton																																				
Construction of Cardross to Dumbarton Phase 1 (assuming negotiated acquisition)																							Green	Green												
Construction of Cardross to Dumbarton Phase 2 (assuming negotiated acquisition)																									Green	Green	Green									
Construction of Cardross to Dumbarton Phase 3 (assuming Compulsory Purchase Order required)																																	Green	Green		
Construction of Cardross to Dumbarton Phase 4 (assuming Compulsory Purchase Order required)																																			Green	Green
Helensburgh: Hermitage Academy to Town Centre									Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green								
Community Consultation & Route Identification													Green	Green	Green	Green																				
Route Design																	Green	Green	Green	Green																
Land Access Negotiations																					Orange	Orange	Orange	Orange	Orange	Orange	Orange	Orange								
Construction of route from Hermitage Academy to Helensburgh Town Centre Phase 1																													Green	Green						
Construction of route from Hermitage Academy to Helensburgh Town Centre Phase 2																																			Green	Green

Colour Key (Responsibilities / Lead):
Green: Strategic Transportation
Blue: Road Service
Orange: Estates Service
Red: Legal
Purple: External to Council (e.g. Scottish Government)

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ARGYLL AND BUTE COUNCIL

**Helensburgh and Lomond Area
Committee**

Legal and Regulatory Support

14 March 2023

Appointment to Glasgow Airport Consultative Committee

1.0 EXECUTIVE SUMMARY

- 1.1 The Area Committee made appointments to various outside bodies and organisations at the meeting held on 14 June 2022. Councillor Paterson has advised that he will be resigning his position on the Glasgow Airport Consultative Committee with effect from the end of January 2023.
- 1.2 The Area Committee is asked to consider the appointment of an Elected Member to be the Council representative on the Glasgow Airport Consultative Committee.

ARGYLL AND BUTE COUNCIL

**Helensburgh and Lomond Area
Committee**

Legal and Regulatory Support

14 March 2023

Appointment to Glasgow Airport Consultative Committee

2.0 INTRODUCTION

2.1 The Area Committee made appointments to various outside bodies and organisations at the meeting held on 14 June 2022. The Council has been advised that the substantive Member, Councillor Paterson, has resigned from this appointment as of January 2023. Historically the substantive appointment has come from the Helensburgh and Lomond area and the substitute appointment from Bute and Cowal.

3.0 RECOMMENDATIONS

3.1 The Area Committee is asked to consider the appointment of an Elected Member to be the Council representative on the Glasgow Airport Consultative Committee.

4.0 DETAIL

4.1 The Glasgow Airport Consultative Committee requires the Council to appoint one substantive Member and one substitute Member. Meetings are normally held at Glasgow Airport and take place on a quarterly basis in the months of January, April, July and October. Further information on the role and remit can be found here [Consultative Committee | Glasgow Airport](#)

4.2 Any appointment made will be until the next Local Government Elections scheduled for May 2027.

5.0 CONCLUSION

5.1 This report advises the Area Committee of the current situation in regard to the Glasgow Airport Consultative Committee and asks Members to consider making an appointment to this organisation.

6.0 IMPLICATIONS

6.1 Policy – none

6.2 Financial – there will be costs incurred in terms of Members attending these meetings.

6.3 Legal – none

6.4 HR – none

6.5 Fairer Scotland Duty – none

6.5.1 Equalities – protect characteristics – none

6.5.2 Socio-economic Duty – none

6.5.3 Islands – none

6.6 Climate Change – none

6.7 Risk – none

6.8 Customer Service – none

Douglas Hendry

Executive Director with responsibility for Legal and Regulatory Support

Councillor Alastair Redman, Policy Lead for Economic Growth, Communities and Corporate Services

31 January 2023

For further information contact: Shona Barton, Governance Manager
Tel: (01436) 657605

APPENDICES

None.

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Helensburgh and Lomond Workplan 2022 – 23

Committee Date	Report Description	Lead Service and contact officer	Regularity of occurrence/consideration	Date for Reports to Committee Services	Additional Comment
14 March 2023					
14 March 2023	Quarterly Performance Scorecard FQ3 2022/23	Jane Fowler/Sonya Thomas Performance and Improvement	Quarterly Report	17 February 2023	
14 March 2023	Roads and Infrastructure Services Update	Jim Smith Roads and Infrastructure Services	Regular Report	17 February 2023	To include Roads Capital Plan, Roads and Amenities Revenue Work Plan (Programmed), Grass Cutting Schedule and Post Winter Update
14 March 2023	Strategic Housing investment plan (SHIP)	Douglas Whyte Development and Economic Growth	Annual Report	17 February 2023	
14 March 2023	Police Scotland Update	Inspector Andrew Barron Police Scotland	Quarterly Report	17 February 2023	
14 March 2023	Helensburgh, Cardross and Dumbarton Cyclepath Update	Colin Young Development and Economic Growth	Quarterly Report	17 February 2023	
14 March 2023	Pupil Experiences	Simon Easton Education	As Required	17 February 2023	

Helensburgh and Lomond Workplan 2022 – 23

Committee Date	Report Description	Lead Service and contact officer	Regularity of occurrence/consideration	Date for Reports to Committee Services	Additional Comment
14 March 2023	Appointment to Glasgow Airport Consultative Committee	Shona Barton Legal and Regulatory Support	As Required	17 February 2023	
13 June 2023					
13 June 2023	Supporting Communities Fund – End of Project Monitoring Report	Kirsty Moyes/Rona Gold Chief Executive	Regular Report	19 May 2023	
13 June 2023	Hermitage Academy Report	Douglas Morgan Head Teacher	Annual Report	19 May 2023	
13 June 2023	Quarterly Performance Scorecard FQ4 2022/23	Jane Fowler/Sonya Thomas Performance and Improvement	Quarterly Report	19 May 2023	
13 June 2023	Supporting Communities Fund Applications	Kirsty Moyes/Becky Hothersall Chief Executive	Annual Report	19 May 2023	Usually at March Meeting but will be coming to June Meeting for 2023 only.

Helensburgh and Lomond Workplan 2022 – 23

Committee Date	Report Description	Lead Service and contact officer	Regularity of occurrence/consideration	Date for Reports to Committee Services	Additional Comment
13 June 2023	Roads and Infrastructure Services Update	Jim Smith Roads and Infrastructure Services	Quarterly Report	19 May 2023	
13 June 2023	Primary School Report	Simon Easton/Simone McAdam Education	Annual Report	19 May 2023	
13 June 2023	HSCP Bi-Annual Update Report	Charlotte Craig/Fiona Davies Argyll and Bute Health and Social Care Partnership	Bi-Annual Report	19 May 2023	
13 June 2023	Police Scotland Update	Inspector Andrew Barron Police Scotland	Quarterly Report	19 May 2023	
13 June 2023	Commercial Services Property Update	David Allan Development and Economic Growth	Quarterly Report	19 May 2023	
13 June 2023	Helensburgh, Cardross and Dumbarton Cyclepath Update	Colin Young Development and Economic Growth	Quarterly Report	19 May 2023	
12 September 2023					
12 September 2023	Area Performance Report – FQ1 2023/24	Jane Fowler/Sonya Thomas Performance and Improvement	Quarterly Report	18 August 2023	
12 September 2023	Roads and Infrastructure Services Update	Jim Smith Roads and Infrastructure Services	Quarterly Report	18 August 2023	

Helensburgh and Lomond Workplan 2022 – 23

Committee Date	Report Description	Lead Service and contact officer	Regularity of occurrence/consideration	Date for Reports to Committee Services	Additional Comment
12 September 2023	Annual Recycling Performance Report	Jim Smith Roads and Infrastructure Services	Annual Report	18 August 2023	
12 September 2023	Police Scotland Update	Inspector Andrew Barron Police Scotland	Quarterly Report	18 August 2023	
12 September 2023	Helensburgh, Cardross and Dumbarton Cyclepath Update	Colin Young Development and Economic Growth	Quarterly Report	18 August 2023	
12 September 2023	Major Projects Update		Bi-Annual Update	18 August 2023	
12 September 2023	Commercial Services Property Update	David Allan Development and Economic Growth	Quarterly Report	18 August 2023	
12 December 2023					
12 December 2023	Quarterly Performance Scorecard FQ2 2023/24	Jane Fowler/Sonya Thomas Performance and Improvement	Quarterly Report	17 November 2023	
12 December 2023	HSCP Bi-Annual Update Report	Charlotte Craig/Fiona Davies Argyll and Bute Health and Social Care Partnership	Bi-Annual Report	17 November 2023	

Helensburgh and Lomond Workplan 2022 – 23

Committee Date	Report Description	Lead Service and contact officer	Regularity of occurrence/consideration	Date for Reports to Committee Services	Additional Comment
12 December 2023	Charities and Trust Funds	Shona Barton Legal and Regulatory Support	Annual Report	17 November 2023	
12 December 2023	Roads and Infrastructure Services Update	Jim Smith Roads and Infrastructure Services	Quarterly Report	17 November 2023	
12 December 2023	Police Scotland Update	Inspector Andrew Barron Police Scotland	Quarterly Report	17 November 2023	
12 December 2023	Helensburgh, Cardross and Dumbarton Cyclepath Update	Colin Young Development and Economic Growth	Quarterly Report	17 November 2023	
12 December 2023	Local Housing Strategy	Douglas Whyte Development and Economic Growth	Annual Update	17 November 2023	
Future Meetings					
	Hermitage Academy – Curriculum Review	Louise Connor Education	Update on progress		
	Helensburgh Shopfronts	Andrew Collins Development and Economic Growth	Update Report		

Helensburgh and Lomond Workplan 2022 – 23

Committee Date	Report Description	Lead Service and contact officer	Regularity of occurrence/consideration	Date for Reports to Committee Services	Additional Comment
	Parking in Helensburgh	Hugh O'Neill Roads and Infrastructure Services			
	Helensburgh Waterfront Development	Andrew Collins/John Gordon Commercial Services	Updates on Progress		
	Helensburgh Conservation Area Regeneration Scheme (CARS)	Dianne Richardson Development and Economic Growth	Updates on Progress		